

24.7.25

Agenda: 1. Follow of LMS data upload (24-25) by IQAC team and verification of smart portal data
2. Collegeoscope 24-25

* Minutes of Meeting

- AQAR to be submitted in Nov'25 (for session 24-25)
- Departments to upload all data on LMS (24-25) by 15th August'25
- NIRF & AISHE data to be available by 15/8/25
- Collegeoscope data (24-25) to be submitted by 20/8/25
- Ext. meeting with IQAC meeting - tentative dates 12/13/14/15 Aug (Hybrid mode)
- ISO certification to be done in August
- Dept. calenders (academic + activity) to be uploaded on LMS by concerned departments by 31.7.25
- Self appraisal (24-25) format to be updated and then shared with faculties. A file (hardcopy of all documents) of self-appraisal to be maintained at departmental level.
- Verification of smart portal data by 30/8/25

~~24/07/25~~

Principal

NAAC Coordinator

IQAC Coordinator

C-1 Dr. Poonam

C-2 Dr. Garima

C-3 Prof. Deeksha

C-4 Dr. Anjali

C-5 Prof. Archana Rani

C-6 Prof. Chayya

C-7 Prof. Kumkum

18/8/25

Sr No.

Agenda:- IQAC full body meeting with External members, regarding progress report & future plan of College.

Minutes:-

1. Criterion wise presentation given by respective in-charges.
2. In C-1, action plan will include to organize more add-on course, participation of teachers in various bodies such as BOS.
2. In C-2, action plan include focus on establishment of 'Central Research Facility' and internship (winter & summer) facility for students. To recruit teachers with Ph.D degree.
3. In C-3, improvement is required in area of Award & honours for college.
4. In C-4, requirement: to upgrade ICT facilities for students. Suggestion of Audio books from external member (Supriya Sondhi Ma'am).
5. Management member, Dr. Rahul committed to provide support that is required for upliftment of college. He appreciated the efforts of Principal and IQAC team for college.
6. C-5: highlights - 988 student receive govt scholarship, 16 capacity building prog, 22 students qualify National level exams, 54 awards in sports, alumni contribution 55000 Rs. (24-25).
Future plan - to inc. no. of students getting govt. Scholarship, focus on skill dev. of students placement efforts, to strengthen alumni support etc.

7. C-6: Effective leadership, participation of every stakeholder, Fully functional LMS, effective measures for faculty empowerment Plan - To inc. quality initiatives for faculty members & non teaching staff. To promote faculty members for attending more FDPs, Uploading of faculty data on Smarth Portal, updation of self appraisal format, ISO certification.
8. C-7: Focus on alternate energy source, non-degradable waste, e-waste recycling, green audit, disabled friendly environment, code of conduct Psychological Testing Centre, LMS, Each-one Teach-one (by B.Ed dept), Action Plan - To install solar panel & tactile tiles
9. NAAC Coordinator talked about achievement of college in past 03 years. She laid emphasis on implementation of effective curriculum delivery in view of NEP-2020 and industry-academia integration.
10. External member, Sondhi Na'am, give her suggestion to focus on Artificial intelligence in terms of knowledge, awareness, pros & cons.
11. External member, Dr. Pallavi give her inputs to enhance admission in B.Voc, natural/alternative therapy curriculum, training sessions for career growth of students.

12. Students representative from B.Ed. asked for smart-classroom for B.Ed department.
From Arts dept, development of Art academy.
13. Establishment of outlet for display & selling of products prepared by students to enhance confidence, exposure & financial stability.
14. Inauguration of Journal Global values and acceptance of vision & mission of college.

Principal - 18/08/25

20AC coordinators - 18/08/25

External Member - 18/08/25

NAAC coordinator

C-1 Dr. Poonam

C-2 Dr. Garima Malik

C-3 Prof. Deeksha

C-4 Dr. Anjali

C-5 Prof. Archana

C-6 Prof. ~~Chhaya~~ Chhaya Jotia

C-7 Prof. Kumkum

Student Members.

Mahima Gupta

Vanshika

B.Ed

M.A Drawing & Painting

Agenda:- Meeting with department incharge
Admin/Library regarding ISO certification Visit
Proposed on 20 Aug. 2025

Minutes:-

1. Itinerary shared with faculty.
2. Instructions given regarding preparation for visit by ISO officials
3. Documents to be displayed on visit
4. Labs and Laboratories to be updated and well arranged.
5. Showcasing of teaching learning process.
6. Admin office and library also be prepared for ISO inspection.

Sent
19/08/25
POAC Incharge

Principal
19/08/25

NAAE - Coordinator, Clary

1. Prof. Anjali Ranganath (NCC) Ana
2. Ms. Shail Verma (Geography) Shail
3. Ms. Priya (English) Priya
4. Dr. Upasana Singh (Sanskrit) Upa
5. Dr. Babita Maji Babi
6. Dr. Swati Sharma Music Swati
7. Prof. Bhawna Mittal (Phy. Edu) Bh
8. Prof. Amita Sharma (Botany) Amita
9. Dr. Shashi Bala (Zoology) Shashi
10. Prof. Aparna Vits (History) Aparna

Sr No.

11. Mrs. Piyanka (NCC) Piyanka
12. Prof. Neelam Singh Neelam
13. Prof. Sunita Sunita
14. Prof. Anshu Rai Anshu
15. Dr. Anupma Singh Anupma
16. Dr. Manju Singh Manju
17. Prof. Anu Katoji Anu
18. Dr. Garima Malik Garima
19. Dr. Preksha Yajurvedi Preksha
20. Dr. Umasa Devi Umasa
21. Sumit Kumar Sumit
22. Suresh Chandel Suresh
23. Dr. Anjali Yadav Anjali
24. Ms. Ishita Goel (Commerce) Ishita
25. Ms. Hafsa Khan (") Hafsa
26. Shivani Teotia Shivani
27. Ammar Fatima Ammar

25/08/2025

Agenda :- Review of Promotion form of
Dr. Peonam from Grade 13A to 14B

Minutes of the meeting :-

1. Prof. Archana Rani, Prof. Deeksha Yajurvedi, Dr. Geeta Rani and Prof. Sonika Chaudhary reviewed the form of Dr. Peonam from History Department.
2. Necessary corrections were suggested to the concerned faculty.

Sonika
25/08/25 (Prof. Sonika Chaudhary)
IRAC Coordinator

Archana
25-8-25 (Prof. Archana Rani)

Geeta
25/8/25 (Dr. Geeta Rani)

Deeksha
25/8/25 Dr. Deeksha Yajurvedi

Name of Applicant
Dr. Peonam - Dr. Peonam

Principal
Principal

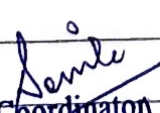
Agathunath Girls' Post Graduate College
Kannur

10, 09, 2025

Agenda:- Review of promotion form of Dr. Pooam,
Dr. Upasra, Dr. Preeti

Minutes of Meeting:-

1. All IQAC members reviewed the form of Dr. Pooam after being reverted due to correction in subject specialisation. (remarks submitted on portal)
2. All IQAC members reviewed the form of Dr. Upasra Devi and pointed out following for correction
 - a) Practical periods to be counted twice for calculating workload, no correction needed in it of 2019-20 & 2020-21 for teaching calculations
 - b) Chapter to be uploaded in direction
 - c) Document related to regularisation date to be reuploaded.
3. All IQAC members reviewed the form of Mrs. Preeti & pointed out following for correction
 - a) Paper-codes to be mentioned in it 2021-22
 - b) Certificates of college scope, magazine committee to be uploaded in 2022-23
 - c) Certificate of Indian language, culture art cell - 2022-23 to be uploaded


IQAC Coordinator
Raghunath Girls' Post Graduate College
Meerut

Agenda: Meeting with an External Member of IQAC Alumna, Prof. Vimala Y.

Minutes of the Meeting -

1. Eliciting suggestions from alumna who is presently the V.C of M.S.D Univ., Shahranpur regarding upgradation of quality parameters of different criterias of AQAR as per requirement of NAAC
2. Requesting her to be Resource person / Advisor for the upcoming AAA visit scheduled on 28-29 Jan 2025
3. Maintain previous reports, keep check on lacuna of previous year. Online NAAC pattern
I Day - Dept. wise (online)
II Day - Ques - Ans.
PPT (2 different) $\begin{cases} \text{HEP} - \text{overview} \\ \text{IQAC} \end{cases}$
4. Gap analysis - focus - Criteria wise challenges. Do not show weakness as weakness (-ve approach) Show them as challenges.
5. Women studies & development - Empowerment $\rightarrow$ Muslim girls enrolment is increasing
SWOC analysis give glimpse of your college $\rightarrow$ (positive approach)
7. Maintain database of students (current & previous year). Give verified mail of positive approach students. Sensitize students about mail from

NAAC.

8. Level of programs - Regional, National, International, Beneficiaries. Follow up from participants
9. Seprate gallery on website
10. Student-centric photographs
Teacher upgradation via FDP/seminar. Teacher should utilize that knowledge for student welfare.
11. E-Governance, automation, digital library, students can access e-library, Brail (for blind students, Records of grievances
12. Projects from BRIAC, ANRF, DBT
13. IBS + PCS → Activity, Revive Chapter activities
14. Identify certain departments that can be highlighted
15. Proper maintenance of Meetings, analysis of student feedback by IQAC
16. Best practices - waste disposal kiosk (e-waste), recycling 'green practice' instead of green campus.
17. Institutional ID for teachers → link for plagiarism
Sodhchakra - enrollment
18. Seminars, FDPs for students. Groom your students

19. Declaration for Alumni fund, Personalized message from college to students.
20. Feedback of stakeholders, Mock assessment of departments (to strengthen them) including employers of passout students civil society, parents, in addition to students.
21. Branding of College → Gallery → exhibition → Memento
22. Segregation of waste
23. Highlight skill courses → commercialized them
24. MoU of RG College with M.S.D. Univ.
25. Seed money for Research. Generate Internally via management. Make policy for same Research project screening via advisory committee.

Prof. Vinata Y. 4th

Principal

Prof. Sonika Chaudhary (IQAC Coordinator)

Dr. Poonam C-1

Dr. Garima Malik C-2

Prof. Deeksha Yajurvedi C-3

Prof. Archana C-5

Prof. Chhaya C-6

Prof. Kumkum C-7

8/11/25
8/11/25
8/11/25

* Agenda: Review meeting after study of SSRe of few colleges

* Minutes of Meeting:-

⇒ to plan Gender Audit as per requirement in C-7

* Incorporation of Bloom Taxonomy in outcome based education

* Installment of tactile path for blind. (Lib, Fees counter & disabled washroom)

* Activity calendar of important committees to be formulated in criterion-1 (Activity calendar)

(Sports, NCC, NCS, SIWA, Innovation Council, Internal Exam Committee, Alumni Association, VEC, Transport committee, Activity club, PWESC).

* Under Unnat Bharat Abhiyan, → Clean water & sanitation, SDG-goals → Goal-13 Climate Action, Wellness & Good Health, Gender Equality, Biocompost these points to be focused, (Goal-15 - Life on land) Eco-friendly communities/villages; Women empowerment; Prof Manju Lata (theme to be fixed on yearly basis)

* Health-check up camps at adopted villages.

⇒ Activities to be conducted intercollegiate / inter university level (Notice to be circulated amongst all faculty members)

⇒ Sumit 24/12/2025 (IQAC Coordinator)

1. Prof. Sumit

Prof. Preksha Yajurvedi

Prof. Bhagyashree

Dr. Anjali Gupta

Dr. Poonam

Dr. Geeta Rani

26/12/2025
Chand

* Agenda:- Finalisation of Preparation regarding AAA status of AQAR - 2024-25

* Minutes of Meeting:-

* Dates finalised for Internal Audit of AAA.

All IQAC Inchargees allotted departments for internal audit.

* Analysis of AQAR criterion-wise:-

* C-1:- Corrected timetables of few departments to be uploaded (Chemistry, Zoology, Botany) feedback to be checked. (Students)

* Employee feedback number low.

* C-2:- Teacher's profile & result analysis to be done

* C-3:- Cert of Appreciation for Rozgar Mela to be arranged pdf of Project (Co-PT-Principal Man) to be uploaded.

* C-4:- Lib photographs.

* C-5:- ~~Lib~~

* C-6:- Fee-reimbursements data to be analysed.

* C-7:-

* Printer, laptop and Computer (Desktop) to be purchased.

* Timing: 10 AM to 3 PM of Neeraj in IQAC.

Santhi
13/01/2026

Seethab
13.01.26

Panay
13/01/2026

Chhaya
13.01.26

Amr
13/01/26

13/01/26

13.01.26

Chet
13/01/26

13/01/26

26.01.26

Agenda: IQAC meeting with Principal to discuss about AAA (to be held on 29-30.1.26)

Minutes of Meeting:

- Letter of Gratitude to be prepared - Dr. Geeta
- Office & library visit on both days
- Examiner Incharge to be informed about change of venue due to AAA
- Lunch in Mess - Home Science
- Suggestions to be noted by Dr. Geeta & Prof. Deeksha
- Suggestion to be shared with all faculties in Audi on 30.1.26
- Photography - Prashant - Dr. Anjali
- 7 Planters to be provided by PCS
- Press Report - Prof. Poonam
- Banner - Dr. Garima Malik
- IQAC Board - Prof. Deeksha
- Labelling of certificates & Paintings - Prof. Archana
- Audi seating & attendance - Prof. Chhaya
- Projector in Staff room - Dr. Geeta

Principal

Prof. Sonika (IQAC Incharge)

Dr. Geeta (NAAC Coordinator)

Prof. Poonam C-1 Incharge

Dr. Garima Malik C-2 Incharge

Prof. Deeksha C-3 Incharge

Dr. ~~Anjali~~ Anjali C-4 Incharge

Prof. Archana C-5 Incharge

Prof. Chhaya C-6 Incharge

Prof. Kunkum Pareek C-7 Incharge

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Agenda: (1) IBAC Meeting with External members for presentation on the quality initiatives undertaken by the college during Session (2025-26)
 (2) Planning the course of action for the Session 2026-27.

Minutes of Meeting

- criterion wise presentation done by respective Incharges.
- In C-1 focused on newly introduced Add on courses, Skill courses, Research Projects. In future more students may be registered on SWAYAM Portal.
- In C-2, emphasized on student enrolment & teaching learning. Students are supported as per their requirements. Student-Teacher ratio improved to 35:1. Online classes are also taken by the faculty. Faculty is sufficient as per norms. Teaching and Examination related focus discussed in detail & exam related grievance system. In future Teacher-student ratio to be improved.
- In C-3, focus was on research, IPR, MOU, Innovation and Minor research Project, Seminar & conference; and patents, Idea cafe established in college for students, DOI made by faculty members. IPR-Cell-KAPILA Portal registration done, IKS cell is working efficiently along with cultural development cell, Uthman Bharat Abhiyan related activities performed. Various certificates of appreciation received by the college from reputed entities. In future more focus will be on MOU, Internship for students, upgradation in the field of research publication, in order to improve H-Index & I-Index.
- In C-4, focused on building new classrooms, virtual lab, increase in e-classroom, e-journal, upgrade of computers and servers.
- In Library - COHA Software is introduced, Bio-metric

attendance initiative is taken specially in Library, C-5 focused on students scholarship, comprising Maulana Azad Scholarship, CSIR Scholarship, career counselling sessions done, student placement emphasized, 33 students qualified various state level & national level exam, alumni contribution discussed in the form of lecture, guidance, & financial contribution as well.

C-6. Highlighted various quality initiatives of the college, registration & data uploading on various Govt portals, National & International Seminars & Conferences, AAA conducted, In future more faculty & student enrichment programmes will be organised, ISO Certification done.

C-7- Quality initiatives of the college discussed including green initiatives (PCS & Botany department), adoption of villages for development, ^{with} MOU RCIA for internship under best practice, fully working of LMS, Students participation in Mock Parliament, "Sri Mata Kripa Devi Memorial Award" introduced in the session for students, In future more focus will be on solar energy, water security and environment sustainability.

• Student representatives requested for civil services related guidance in more concrete form and digitization of old traditional art creations.

All esteemed members comprising College Management Committee, Alumni joined the meeting and proposed valuable suggestions. Reputed member Mr. Pankaj Kumar ji emphasized over introduction of local industry demand driven skill courses such as, Jewellery designing, Sports attire designing, financial management and Accounting. Dr. Rahul Mittal focused on food industry demand based skill courses, developing planters and pots, medicinal plants. Esteemed Alumni V.C. Maa Shikumbri Devi Prof. Y. Vimla ji suggested for innovative

Steps in girls health & hygiene and environmental friendliness
Incorporation of Cyber Security course, Community Radio,
Compact disc installation, RFID etc. Dr. Pallavi Rastogi ji
suggested wellness holistic centre to be established, experiential
learning to be augmented.

- DOI and plagiarism related duty allocated to MS. Komal in Lib-
rary.
- Updated CV with Digital Identities of faculty uploaded on
website.

Prof. Nivedita Kumari

Principal (IQAC Chair Person)

Signature

- | | | |
|----|--|---|
| 1 | | (IQAC Coordinator) Prof. Sonika Choudhary |
| 2 | | - Dr. Geeta Rani |
| 3 | | - C-2 Dr. Garima Malik |
| 4 | | - C-4 Dr. Anjali Gupta |
| 5 | | - C-1 Prof. Poonam |
| 6 | | C-6 Prof. Chhaya Teotia |
| 7 | | C-7 Prof. Himanshu |
| 8 | | C-3 Dr. Preksha Yajurvedi |
| 9 | | C-5 Prof. Archana Rani |
| 10 | | Mr. Suresh Chaudhary |
| 11 | | Mr. Sammek |

Students

- | | | |
|---|----------------|--|
| 1 | Sonam (B.Ed) | |
| 2 | Vanshika (M.A) | |
| 3 | Kajal (M.A) | |

Sr No. _____

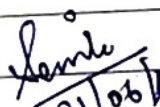
Date: 01/6/2026

Agenda: * To fill U.P. Praman portal data for May 2026

* Closing meeting of IQAC for session 25-26

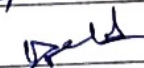
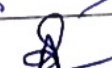
Minutes: News of U.P. Praman Portal to be sent to News paper every month highlighting college rank and new development in college
[Incharge: Prof. Archana & Prof. Poonam]

- Every IQAC member should be involved in uploading of UP Praman data every month.
- Study the points related to U.P. Praman portal and try to enhance the points.
- Focus on Research Internship [UG & PG Research Project, Research scholar]
- Study the UP Praman PDF posted on IQAC whats app group.


IQAC Coordinator
Raghunath Girls' Post Graduate College
Meerut


Principal
Raghunath Girls' Post Graduate College,
Meerut.

Members:

- | | | | |
|------------------------|---|------------------|---|
| 1. Geeta Rani |  | 6 Prof. Khushi |  |
| 2. Dr. Preksha Yojanvi |  | 7. Prof. Archana |  |
| 3. Dr. Garima Malik |  | | |
| 4. Dr. Anjali Gupta |  | | |
| 5. Dr. Poonam |  | | |