



RAGHUNATH GIRLS' POST GRADUATE COLLEGE

Western Kutchery Road, Meerut-250001

Re-Accredited 'B+' Grade by NAAC (CPE Status 2006)

College of Excellence 2014

AISHE Code: C-28817

ISO 14001:2015 & ISO 9001:2015



Principal - 9520886032

IQAC - 9520886033

Chief Adm. - 9520886031

E-mail : rgpgcollegemrt@gmail.com

Website : <https://rgcollege.ac.in>

Facebook ID : Raghunandini Rgpg Meerut

You Tube Channel : RGPg COLLEGE

Institutional Consultancy and Academic Support Policy

1. Policy Statement

Raghunath Girls' Post Graduate College, Meerut is committed to sharing its academic, administrative, and research expertise with other educational institutions to promote quality enhancement, institutional development, and collaborative growth in higher education. This policy establishes a structured framework for providing consultancy services in alignment with the best practices encouraged by the National Assessment and Accreditation Council.

2. Purpose

This policy aims to:

- Facilitate structured knowledge exchange among institutions
- Support quality assurance and institutional strengthening initiatives
- Encourage faculty participation in academic consultancy
- Promote professional collaboration and capacity building
- Enhance institutional visibility and academic leadership



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3. Scope

This policy applies to:

- All departments
- Faculty members
- Research centers
- Administrative units
- Institutional committees

Consultancy may be offered to:

- Colleges and universities
- Educational trusts and societies
- Research institutions
- Skill development organizations

4. Areas of Consultancy

The College may provide consultancy in the following domains:

- Accreditation preparation and quality assurance systems
- Curriculum planning and outcome-based education





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- Research design, methodology, and publication guidance
- Institutional governance and administrative reforms
- Skill development and vocational program design
- Faculty development and training workshops
- Community engagement and extension activities
- Digital education systems and e-content development
- Laboratory setup and academic infrastructure planning

5. Types of Consultancy

a. Institutional Consultancy

Provided officially under the name of the College.

b. Faculty Consultancy

Provided by individual faculty with prior approval.

c. Collaborative Consultancy

Joint consultancy with partner institutions or agencies.

d. Honorary Consultancy

Non-remunerative services for academic or public benefit



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6. Governance Structure

Consultancy Approval Authority

All consultancy proposals must be approved by the Principal on the recommendation of the IQAC .

Monitoring Body

IQAC shall maintain records, review outcomes, and ensure quality compliance.

7. Procedure for Undertaking Consultancy

1. Submission of proposal by department/faculty.
2. Review by IQAC/Consultancy Committee.
3. Approval by Principal.
4. Signing of formal agreement or MoU.
5. Execution of consultancy assignment.
6. Submission of completion report and feedback.

8. Financial Norms (Applicable if consultancy is remunerative)

- Consultancy fee structure shall be mutually agreed with the beneficiary institution.
- Institutional share and consultant share shall be decided as per approved financial rules.
- All payments must be routed through official accounts.
- Proper utilization records shall be maintained for audit purposes.



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9. Ethical and Professional Standards

- Confidentiality of client institution data must be maintained.
- Consultants must avoid conflict of interest.
- Consultancy should not interfere with regular academic responsibilities.
- Institutional reputation and professional conduct must be upheld at all times.

10. Documentation and Record Maintenance

The following records shall be maintained:

- Approved proposal copy
- Agreement/MoU
- Activity report
- Outcome summary
- Financial statement
- Feedback from beneficiary institution

11. Incentives and Recognition

Faculty participation in consultancy may be considered for:

- Performance appraisal



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- Academic achievements record
- Institutional recognition
- Professional development credits

12. Review and Revision

This policy shall be reviewed every three years or earlier if required due to regulatory or institutional changes.

13. Implementation

This policy shall come into force upon approval by the competent authority of the College and shall apply to all future consultancy engagements.

