



RAGHUNATH GIRLS' POST GRADUATE COLLEGE

Western Kutchery Road, Meerut-250001

Re-Accredited 'B+' Grade by NAAC (CPE Status 2006)

College of Excellence 2014

AISHE Code: C-28817



Principal - 9520886032

IQAC - 9520886033

Chief Adm. - 9520886031

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INTERNAL QUALITY ASSURANCE CELL (IQAC)

MINUTES OF MEETINGS, RESOLUTIONS, ACTION TAKEN REPORTS & OUTCOME

(ACADEMIC SESSION: 2025-26)

1. Action Taken Report of the First IQAC Meeting held on 24th July, 2025

S.No.	Resolution	Responsibility	Action Taken	Status
1.	Academic Planner & Activity Calendar	IQAC	The IQAC Coordinator presented the draft Academic Session Planner & Activity Calendar prepared after consultations with academic departments, committee conveners and administrative sections. The Planner was designed in accordance with the academic calendar of the affiliating university, NEP 2020, UGC quality initiatives and institutional objectives. Members deliberated upon the scheduling of curricular, co-curricular, extension, research, innovation and student development activities to ensure balanced implementation throughout the session. Special emphasis was placed on: - timely commencement of teaching-learning activities; - integration of extension activities with academic programmes; - celebration of national and international days; - continuous internal assessment; - promotion of interdisciplinary activities; and - systematic documentation of institutional achievements.	Completed
2.	Departmental Calendars	Departments	All departments and committees were instructed to prepare detailed operational calendars within fifteen days and submit them to IQAC for monitoring.	Completed
3.	Committee Formation	IQAC & Principal	Committees reconstituted & members notified via prospectus and website. The reconstitution of committees was approved. Every committee shall	Completed



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			prepare an Annual Action Plan, maintain proceedings, preserve documentary evidence and submit annual progress reports to IQAC.	
4.	Mentor-Mentee	Mentoring Committee & Departments	Members reviewed the existing mentoring mechanism and recommended its further strengthening. It was decided that mentoring should address: • academic progression; • attendance; • career guidance; • psychological well-being; • scholarships; • competitive examinations; • placement support; and • student grievances. Fresh Mentor-Mentee groups shall be constituted immediately after completion of admissions. Mentoring reports shall be submitted to IQAC on the format prescribed by the IQAC.	Completed
5.	Website/LMS	IQAC & e-Governance Committee	Website updated	Completed
6.	NEP 2020	NEP Committees & Departments	OBE and experiential learning initiated. Detailed deliberations were held regarding institutional implementation of NEP 2020. Members recommended strengthening: • multidisciplinary learning; • vocational education; • internships; • skill enhancement; • value-added courses; • Indian Knowledge Systems; • environmental consciousness; • research orientation; and • student-centred pedagogy. Departments shall progressively integrate NEP 2020 provisions into curriculum delivery and submit implementation reports to IQAC at the	Completed



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			end of every semester.	
7.	Research & Innovation	Institute Innovation Council, Teachers' Re-Skilling Cell, Research Development Cell along with IQAC	The annual calendar for seminars, FDPs, workshops, IPR awareness programmes and innovation activities were prepared. Faculty members were encouraged to participate in research publications, funded projects and capacity-building programmes. Members discussed strategies for strengthening institutional innovation & research culture. The following initiatives were recommended: • Faculty Development Programmes; • workshops; • seminars; • Intellectual Property Rights awareness; • innovation projects; • research publications; • collaborative activities; • funded projects; and • student research.	Completed
8.	AQAR Documentation	IQAC	Evidence collection initiated	In Progress
9.	AISHE/NIRF	Office, IQAC, AISHE/NIRF committee	IQAC shall provide standardized documentation formats. All evidence shall be maintained in both physical and digital form for AQAR, AISHE, NIRF and accreditation purposes.	Completed
10.	Student Support	Departments	Remedial classes and counselling organized. Also, departments were asked to prepare annual plans for student support initiatives and submit periodic progress reports to IQAC.	Completed
11.	Promotion of Extension, Outreach and Community Engagement Activities	IQAC, NSS, NCC, Rangers, Clubs and Departmental Associations	Annual extension and outreach activity plans were prepared in accordance with the Academic Activity Planner. Departments initiated planning for awareness campaigns, environmental activities, community engagement programmes and national observances.	Completed
12.	Self appraisal	Departments &	Self appraisal of all faculty members	Completed



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	of faculty	IQAC	collected on the format given by the IQAC	
13.	Meeting with External members of IQAC	IQAC	Meeting with External members held on 18 th August, 2025	Completed
14.	Verification of Teachers' Data on Samarth Portal	IQAC	Faculty members were mapped to designated IQAC members for the verification of data uploaded on the Samarth Portal. The submitted information was thoroughly reviewed, and necessary observations were communicated to the concerned faculty members for correction and resubmission wherever required. The verification process was completed within the stipulated timeline, ensuring compliance with the guidelines issued by the IQAC and the Government of Uttar Pradesh	Completed
15.	Annual Report (College-o-Scope) to be prepared for the session 2024-25	IQAC & College-o-Scope Committee	The College-o-Scope Committee circulated the IQAC-approved standardized format to all departments for collecting academic and institutional achievements. The information received was verified, compiled, edited, and incorporated into the annual College-o-Scope Report, which was successfully published on time.	Completed
16.	ISO Certification	IQAC	The IQAC coordinated all activities related to the ISO certification audit, including documentation, departmental preparedness, internal review, and liaison with the external auditors. The audit was conducted successfully on 20 th August 2025, and the college successfully maintained its ISO 9001:2015 and ISO 14001:2015 certifications, reaffirming its commitment to quality and environmental management systems	Completed



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Overall outcome:-

The Internal Quality Assurance Cell (IQAC) reviewed the implementation status of the resolutions adopted during the first phase of the Academic Session 2025–26 and observed that the institution had made substantial progress in strengthening academic planning, governance, quality assurance mechanisms and institutional effectiveness. The Academic Session Planner was successfully implemented through well-defined departmental calendars and committee action plans, ensuring the timely execution of curricular, co-curricular, research, extension and student-centric activities.

The College effectively operationalized the provisions of NEP 2020 by initiating experiential learning, multidisciplinary education, skill enhancement programmes, internships, value-added courses and student-centred pedagogical practices. The Mentor–Mentee System was strengthened through systematic mentoring focused on academic progression, career guidance, psychological well-being, scholarships, placement support and student grievance redressal.

The research and innovation ecosystem was significantly reinforced through the preparation of an annual calendar of seminars, Faculty Development Programmes (FDPs), workshops, Intellectual Property Rights (IPR) awareness programmes, innovation activities and collaborative research initiatives under the guidance of the Institute Innovation Council (IIC), Research Development Cell (RDC), Teachers' Re-Skilling Cell and IQAC. Faculty members were encouraged to undertake research publications, funded projects and capacity-building programmes.

The College also strengthened its digital governance and e-Governance practices through regular updation of the institutional website, verification of faculty data on the Samarth Portal, and the adoption of standardized documentation formats for AQAR, AISHE, NIRF and accreditation-related activities. Criterion-wise documentation was initiated and systematically maintained in both physical and digital formats to facilitate institutional quality assurance.

Significant progress was made in student support services, including the organization of remedial classes, academic counselling, career guidance and mentoring programmes. Simultaneously, departments prepared annual plans for extension and outreach activities in collaboration with NSS, NCC, Rangers, departmental associations and student clubs, thereby strengthening community engagement and social responsibility initiatives.

Institutional quality was further enhanced through the active involvement of external IQAC members, the timely collection of faculty self-appraisal reports, successful publication of the College-o-Scope Annual Report (2024–25) and meticulous preparation for quality audits. A major achievement during the review period was the successful completion of the ISO Certification Audit on 20 August 2025, through which the College successfully achieved its **ISO 9001:2015 (Quality Management System) and ISO 14001:2015 (Environmental Management System) certifications**, reaffirming its commitment to quality management, environmental sustainability and continuous institutional improvement.



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The IQAC expressed satisfaction that 15 out of 16 resolutions had been fully implemented, while the AQAR documentation process remained under continuous progress due to the ongoing collection and verification of supporting evidence from departments and committees. The Cell resolved to continue monitoring pending activities through periodic reviews and to sustain a culture of quality enhancement, transparency, accountability, innovation and continuous improvement in alignment with the objectives of NEP 2020, UGC guidelines, and the quality benchmarks prescribed by NAAC.

2. Action Taken Report of the Second IQAC Meeting held with External Members on 18th August, 2025

S.No.	Resolution	Responsibility	Action Taken	Status
1	Confirmation of previous minutes	IQAC	Minutes confirmed and circulated to all departments for compliance.	Completed
2	Review of Activities conducted during the session 2024-25	IQAC, Departments & Committees/ Clubs	Activities conducted under each NAAC Criterion were reviewed, and the areas requiring further attention were identified and addressed during the academic session 2025-26.	Completed
3	Review of ATR	IQAC	Progress of all resolutions reviewed; pending activities communicated to departments.	Completed
4	Implementation of suggestions of External Experts	IQAC, Principal, All Departments	Recommendations regarding mentoring, interdisciplinary learning, effective training in practical subjects, research, industry collaboration, activities on Artificial Intelligence and quality documentation were incorporated into departmental action plans.	Ongoing
5.	Teaching-learning should be made more effective through the use of Smart Boards and the establishment of an Art Gallery, as suggested by the student representatives	IQAC, Principal, All Departments	The College has strengthened the teaching-learning process by promoting the regular use of Smart Boards for interactive and technology-enabled classroom instruction. Faculty members have been encouraged to integrate digital teaching tools and multimedia resources into their classroom practices to	Completed



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			enhance student engagement and learning outcomes. Further, an Art Gallery has been established on the college campus to provide students with a dedicated platform to showcase their creative work, encourage artistic expression, and promote experiential learning through exhibitions and academic activities. These initiatives have significantly contributed to creating a more engaging, innovative, and student-centric learning environment during the academic session 2025-26.	
6.	Inauguration of College Journal	IQAC & Journal Committee	The College inaugurated its multidisciplinary research journal, GLOBAL VALUES, on the theme of the Indian Knowledge System (IKS) in collaboration with Anu Books during the academic session 2025-26. The initiative has strengthened the research culture by providing a platform for quality publications and promoting scholarly work aligned with Indian Knowledge Systems.	Completed
7.	Refinement of the College Vision and Mission in alignment with the National Education Policy (NEP).	Principal, IQAC & NEP Committee	The revised Vision and Mission of the College, proposed by the Principal, IQAC, and the NEP Committee, were deliberated upon in the meeting with the external members and subsequently approved and adopted in alignment with the objectives of the National Education Policy (NEP).	Completed



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Overall Outcome:-

The IQAC observed that the second meeting significantly strengthened institutional quality planning through the active participation of external experts. Their recommendations enriched academic planning, research promotion, digital initiatives, mentoring, and quality documentation. The Cell resolved to monitor the implementation of these recommendations through periodic departmental reviews and subsequent IQAC meetings to ensure continuous quality enhancement and alignment with NAAC and NEP 2020 objectives.

3. Action Taken Report of the Third IQAC Meeting held on 19th August, 2025

S.No.	Resolution	Responsibility	Action Taken	Status
1	Dissemination of the itinerary and allocation of responsibilities for the ISO Certification Audit.	Principal, IQAC Coordinator, Administrative Office	The detailed programme and schedule of the ISO Certification Audit were circulated among all departments and administrative units. Responsibilities were assigned to committee conveners and departmental coordinators to ensure smooth execution of the audit process.	Completed
2	Ensure readiness of all academic departments, laboratories, library and administrative office for the ISO inspection.	Heads of Departments, Laboratory In-charges, Librarian, Office Superintendent	Academic departments updated course files, lesson plans, laboratory records and departmental displays. The Central Library and Administrative Office verified and organized all statutory and academic records as per ISO quality requirements.	Completed
3	Compilation and display of institutional documents required for verification by the ISO Audit Team.	IQAC, Documentation Committee, Administrative Office	Quality manuals, institutional policies, committee files, departmental records, academic calendars, student support documents, service records and other documentary evidence were compiled, verified and systematically displayed for the	Completed



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			audit.	
4	Upgrade laboratories, classrooms and learning resources in accordance with quality standards.	Heads of Science Departments, Laboratory Staff, Infrastructure Committee	Laboratories were cleaned and organized, equipment and stock registers were verified, safety measures were reviewed, classrooms were made ICT-ready and departmental infrastructure was improved to facilitate the audit.	Completed
5	Showcase institutional teaching-learning practices and quality initiatives before the ISO Audit Team.	IQAC, All Departments, Academic Committees	Departments prepared presentations highlighting Outcome-Based Education (OBE), NEP 2020 implementation, ICT-enabled teaching, research activities, extension programmes, student achievements, mentoring practices and institutional best practices.	Completed
6	Ensure complete preparedness of the Administrative Office and Central Library for quality assessment.	Office Superintendent, Librarian, IQAC	Admission records, examination records, service books, financial documents, library accession registers, circulation records, e-resources and quality documentation were reviewed, updated and kept ready for verification.	Completed
7	Conduct the ISO Certification Audit successfully through coordinated institutional efforts.	Principal, IQAC, All Departments, Administrative Staff and Support Staff	The ISO Certification Audit was successfully conducted on 20 August 2025. The audit team appreciated the institution's systematic documentation, academic governance, learner-centric practices, infrastructure, digital initiatives, research culture and quality assurance mechanisms. Suggestions made by the auditors were noted for further continuous quality improvement.	Successfully Completed
8	Undertake the mentoring of 25 colleges assigned to the institution	IQAC	An online mentoring session was conducted on 16 December 2025 to provide guidance and support to the 25 mentee colleges	Completed



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	by the affiliating university, Chaudhary Charan Singh University, Meerut, for supporting and guiding them in their NAAC accreditation and quality enhancement processes.		entrusted by Chaudhary Charan Singh University, Meerut, regarding the NAAC accreditation process by giving them a peek into the Binary Accreditation Process of NAAC.	
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Overall Outcome:-

The Internal Quality Assurance Cell (IQAC) reviewed the implementation of the resolutions adopted during the meeting and observed that all planned activities were executed successfully through coordinated efforts of the academic departments, administrative units and various institutional committees. Comprehensive preparations for the ISO Certification Audit were undertaken in a systematic and time-bound manner, ensuring institutional readiness in accordance with the requirements of ISO 9001:2015 (Quality Management System) and ISO 14001:2015 (Environmental Management System).

Academic departments, laboratories, the Central Library and the Administrative Office updated and organized all statutory, academic and quality-related records. Institutional policies, quality manuals, committee files, departmental documents and supporting evidence were compiled, verified and presented in a structured manner. Laboratories and classrooms were upgraded, ICT-enabled facilities were strengthened, and infrastructure, safety measures and learning resources were reviewed to comply with prescribed quality standards.

The institution effectively showcased its NEP 2020 implementation, ICT-enabled teaching-learning practices, research and innovation initiatives, extension activities, mentoring system, student support services and institutional best practices before the audit team. The coordinated participation of faculty members, administrative staff and support staff ensured the successful conduct of the ISO Certification Audit on 20 August 2025.

The audit team appreciated the College's robust quality management practices, systematic documentation, academic governance, learner-centric approach, digital initiatives, research culture and commitment to continuous quality enhancement. As a result, the College successfully retained its ISO 9001:2015 and ISO



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14001:2015 certifications, reaffirming its adherence to internationally recognized quality and environmental management standards.

In addition to strengthening its own quality assurance systems, the College extended its expertise beyond the institution by fulfilling its responsibility as a mentor institution. Under the guidance of the IQAC, an online mentoring session was successfully conducted on 16 December 2025 for 25 affiliated colleges assigned by Chaudhary Charan Singh University, Meerut, providing orientation on the Binary Accreditation Framework of NAAC, quality assurance practices and accreditation preparedness. This initiative reflected the institution's leadership role in promoting quality culture and capacity building across affiliated colleges.

The IQAC expressed satisfaction that all resolutions of the meeting were successfully implemented. The Cell resolved to sustain the quality management systems established through the ISO framework, implement the recommendations of the audit team, and continue strengthening institutional governance, documentation, stakeholder participation, digital transformation and quality enhancement initiatives in alignment with the objectives of NEP 2020, UGC guidelines, ISO standards and NAAC accreditation benchmarks.

4. Action Taken Report of the Fourth & Fifth IQAC Meeting held on 25th August, 2025 & 10th September, 2025

S.No.	Resolution	Responsibility	Action Taken	Status
1.	The promotion cases of Dr. Poonam, Associate Professor, Department of History, under the CAS through Samarth Portal were to be processed and reviewed as per the prescribed procedure.	IQAC, Principal and Dr. Poonam	The promotion form was reviewed by the IQAC and the suggested corrections were communicated to Dr. Poonam for incorporation. After final review and corrections, the promotion of Dr. Poonam from Stage 4 to Stage 5 under CAS was successfully accomplished on 29.09.2025 through an online meeting with external experts, Government nominee, VC representative and the Principal on the Samarth Portal.	Completed
2.	The promotion case of Dr. Upasna Devi, Assistant Professor, Department of	IQAC, Principal and Dr. Upasana Devi	The promotion form was reviewed by the IQAC and the suggested corrections were communicated to Dr. Upasana Devi for incorporation. After final review and corrections, the	Completed



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	Chemistry, under CAS was to be processed through the Samarth Portal.		Promotion of Dr. Upasana from Stage 1 to Stage 2 under CAS was successfully conducted through the Samarth Portal in online mode on 10.02.2026.	
3.	The promotion case of Dr. Preeti, Assistant Professor, Department of English, under CAS was to be processed as per the prescribed procedure.	IQAC , Principal and Dr. Preeti	The promotion form was reviewed by the IQAC and the suggested corrections were communicated to Dr. Preeti for incorporation. After final review and corrections, the promotion of Dr. Preeti from Stage 1 to Stage 2 under CAS was successfully accomplished in offline mode on 24.02.2026.	Completed

Overall Outcome:-

The Internal Quality Assurance Cell (IQAC) reviewed the implementation of the resolutions pertaining to the Career Advancement Scheme (CAS) and observed that all promotion cases were processed successfully in accordance with the UGC Regulations, the guidelines of the Government of Uttar Pradesh, and the procedures prescribed through the Samarth Portal. The IQAC played a proactive role in scrutinizing the application forms, verifying the Academic Performance Indicator (API)/Academic and Research Score (ARS) data, reviewing supporting documents, and communicating necessary corrections to the concerned faculty members before the final assessment.

The successful completion of all three CAS promotion cases reflects the institution's commitment to transparent governance, faculty welfare, merit-based career advancement and timely implementation of statutory procedures. The active involvement of the IQAC ensured compliance with regulatory requirements, maintained accuracy in documentation and facilitated a smooth, fair and objective evaluation process.

The IQAC expressed satisfaction that all resolutions related to faculty promotions under the Career Advancement Scheme were fully implemented. The Cell resolved to continue providing academic and administrative support to faculty members in future CAS promotions by strengthening documentation, ensuring timely verification of records and promoting a culture of professional growth, academic excellence and continuous quality enhancement in accordance with the quality benchmarks of UGC, NEP 2020 and NAAC.



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5. Action Taken Report of the Sixth IQAC Meeting held on 8th November, 2025

S. No.	Resolution	Responsibility	Action Taken	Status
1	Seek expert guidance for strengthening quality parameters and AQAR documentation in accordance with NAAC guidelines.	IQAC, Principal, All Departments	The recommendations of the External IQAC Member were communicated to all departments. Departments initiated criterion-wise documentation, strengthened evidence files and reviewed quality indicators for continuous improvement.	Completed
2	Request the External IQAC Member to serve as Resource Person and Academic Advisor for the forthcoming Academic and Administrative Audit (AAA).	Principal, IQAC	The External Expert accepted the invitation and provided academic guidance for strengthening institutional quality systems and audit preparedness.	Completed
3	Conduct criterion-wise gap analysis and review lacunae in previous documentation.	IQAC, Criterion Coordinators, Departmental IQAC Coordinators	Department-wise gap analysis was carried out. Existing records were reviewed, deficiencies were identified and corrective measures were initiated to strengthen AQAR and accreditation documentation.	Completed
4	Strengthen institutional documentation and adopt a positive, evidence-based presentation of quality initiatives.	College & departmental IQAC	Departments reorganized documentary evidence, prepared criterion-wise files, updated presentations and highlighted institutional achievements and best practices in accordance with NAAC expectations.	Completed
5	Promote women empowerment initiatives and strengthen Institutional	Progressive Women's Forum for Social Change, Activity Club, Unnat Bharat Abhiyan	Additional awareness programmes, outreach activities and women empowerment initiatives were organized. Institutional	Ongoing



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	Distinctiveness through community engagement.	Cell, NCC NSS, Departments	Distinctiveness was documented by highlighting educational opportunities and empowerment initiatives for women students.	
6	Develop and maintain a comprehensive student database and strengthen the student feedback mechanism.	IQAC, LMS Cell, Admission Committee, Administrative office	Student database was updated with current and previous academic records. Student feedback collection, verification and analysis were streamlined for quality improvement.	Completed
7	Strengthen institutional website, digital repository and e-governance practices.	Website Committee, LMS Cell, IQAC, Administrative office	Departmental webpages were updated with academic activities, faculty achievements, student accomplishments and quality documents. Digital record management was strengthened.	Ongoing
8	Promote faculty development, research projects and participation in funding opportunities.	Research Development Cell, IQAC, Faculty Members	Faculty members were encouraged to participate in FDPs, seminars, research projects and funding opportunities under various national agencies. Research proposal preparation was initiated.	Ongoing
9	Strengthen collaborations and establish academic linkages with higher education institutions.	Principal & IQAC	Discussions initiated during the meeting culminated in the signing of a Memorandum of Understanding (MoU) with Maa Shakumbhari University, Saharanpur on 12 January 2026 to promote academic collaboration, faculty interaction, research, student exchange and capacity-building initiatives.	Successfully Completed
10	Enhance institutional best practices, green initiatives and continuous quality	IQAC, Vasudha Eco Club for Green Campus, Plant Conservation	Departments documented best practices, strengthened green initiatives, promoted e-waste management, enhanced	Ongoing



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	improvement.	Society , NCC, NSS & All Departments	student-centric activities and integrated quality improvement measures into annual departmental plans.	
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Overall Outcome:-

The IQAC reviewed the implementation of the resolutions passed during the meeting and observed significant progress in quality assurance, criterion-wise documentation, academic planning and institutional preparedness for accreditation. The expert recommendations were effectively translated into action through strengthened documentation, faculty development, digital governance and quality enhancement initiatives. A major outcome of the deliberations was the establishment of an academic collaboration with Maa Shakumbhari University, Saharanpur through the signing of a Memorandum of Understanding (MoU) on 12 January 2026, which further strengthened the institution's commitment to academic excellence, research collaboration and continuous quality improvement.

6. Action Taken Report of the Seventh IQAC Meeting held on 24th December, 2025

S. No.	Resolution	Responsibility	Action Taken	Status
1	Conduct a detailed review of Self Study Reports (SSRs) of accredited institutions to strengthen NAAC preparation.	IQAC & NAAC Coordinator, IQAC Criterion Coordinators	SSRs of selected NAAC-accredited institutions were reviewed. Best practices and quality indicators were identified and incorporated into the institutional quality enhancement plan and criterion-wise documentation.	Completed
2	Integrate Bloom's Taxonomy into Outcome-Based Education (OBE) and curriculum planning.	IQAC, Governance Council, Incharges of Departments	Departments revised Course Outcomes, lesson plans and internal assessment strategies by incorporating Bloom's Taxonomy to strengthen Outcome-Based Education and learner-centric pedagogy.	Ongoing
3	Install tactile pathways and improve accessibility for visually challenged	Institutional Development Plan Cell, Maintenance Committee, Governance Council,	Tactile pathways at key locations, including the Central Library and Fee Counter, were planned and accessibility measures for differently abled	Ongoing



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	and differently abled students.	Cell for Differently Abled Students & SEDGs, IQAC	students were strengthened in accordance with inclusive education practices.	
4	Prepare annual activity calendars of major committees for systematic implementation and documentation.	Committee Conveners, IQAC	Activity calendars were prepared and submitted by major committees including NSS, NCC, Sports, Internal Examination Committee, Innovation Council, Alumni Association, VEC, Activity Club, Women Cell and other institutional committees.	Completed
5	Integrate Sustainable Development Goals (SDGs) into institutional activities and outreach programmes.	IQAC, NCC, NSS, Rangers, Progressive Women's Forum for Social Change, Activity Club, Vasudha Eco Club for Green Campus,, Departments	Departments aligned extension and outreach activities with SDGs, focusing on clean water and sanitation, climate action, gender equality, good health and well-being, biodiversity conservation and environmental sustainability.	Ongoing
6	Promote eco-friendly initiatives and women empowerment through community engagement.	NSS, NCC, Rangers, Progressive Women's Forum for Social Change, Activity Club, Vasudha Eco Club for Green Campus, Activity Club & Unnat Bharat Cell, Departments	Awareness programmes, plantation drives, village outreach activities and women empowerment programmes were organized in adopted villages as part of institutional social responsibility initiatives.	Ongoing
7	Organize health check-up camps and wellness programmes in adopted villages.	NSS Unit, Medical Aid Committee, Department of Home Science, Activity Cell , IQAC	Health awareness and wellness programmes were planned in collaboration with local health agencies to promote preventive healthcare and community well-being.	Ongoing
8	Encourage participation in inter-collegiate and inter-university academic, cultural and sports activities.	Dean Students' Welfare, Students' Welfare Committee, Sports Committee, Indian Language , Culture & Art Cell, Rabindra Nath Tagore Cultural Club,	Notices were circulated to all departments. Students were nominated and encouraged to participate in various inter-collegiate and inter-university competitions, enhancing student exposure and institutional visibility.	Completed



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		Debating Society, Career Counselling & Placement Cell, IQAC		
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Overall Outcome:-

The Internal Quality Assurance Cell observed satisfactory implementation of the resolutions adopted during the meeting. The review of NAAC Self Study Reports helped strengthen institutional preparedness for accreditation. Significant progress was made in aligning teaching-learning practices with Outcome-Based Education and Bloom's Taxonomy, institutionalizing committee-wise planning, integrating Sustainable Development Goals into extension activities, promoting inclusive infrastructure, and encouraging student participation in academic and co-curricular events. IQAC resolved to continue monitoring these initiatives through periodic reviews and evidence-based documentation to ensure continuous quality enhancement.

7. Action Taken Report of the Eighth IQAC Meeting held on 13th January, 2026

S. No.	Resolution	Responsibility	Action Taken	Status
1	Finalize the schedule and departmental allocation for the Internal Academic and Administrative Audit (AAA).	IQAC & NAAC Coordinator, Principal, IQAC Members	The schedule for the Internal Academic and Administrative Audit was finalized. IQAC members were assigned departments for conducting internal audits, and the audit plan was communicated to all concerned departments.	Completed
2	Conduct criterion-wise review and analysis of AQAR (2024-25).	IQAC, Criterion Coordinators	Criterion-wise review meetings were conducted. Departments updated documentary evidence, verified data and addressed observations to ensure accuracy and completeness of AQAR documentation.	Completed
3	Update departmental timetables of some	Incharges of Departments, IQAC,	Revised timetables of the concerned departments were	Completed



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	departments as per NEP and verify student feedback records under Criterion I.	Timetable Committee	uploaded. Student feedback records were verified, analysed and incorporated into departmental quality improvement measures.	
4	Improve employee feedback participation and strengthen the institutional feedback mechanism.	IQAC & Administrative Office	Employee feedback forms were circulated again to improve participation. Feedback responses were compiled, analysed and recommendations were communicated to the concerned authorities.	Completed
5	Update teachers' profiles and prepare departmental result analysis under Criterion II.	Incharges of Departments, E-Governance Committee/ Website Committee, IQAC	Faculty profiles were updated with recent academic achievements, publications, FDPs and research activities and uploaded on the College Website, Department-wise result analysis reports were prepared and verified.	Completed
6	Upload project reports and documentary evidence related to Rozgar Mela and other extension activities under Criterion III.	Career Counselling & Placement Cell, Industry Academia Integration and Skill Development Cell, IQAC, Departments	Reports, photographs and supporting documents of Rozgar Mela and extension activities were compiled and uploaded. Project reports and institutional achievements were documented as evidence for Criterion III.	Completed
7	Update laboratory records and photographic evidence under Criterion IV.	Laboratory In-charges, Maintenance Committee, IQAC	Laboratories were inspected, records were updated and photographs of laboratories, equipment and ICT-enabled facilities were incorporated into the infrastructure documentation.	Completed
8	Analyse fee reimbursement data and strengthen student support documentation under Criterion V.	Administrative Office, Scholarship Committee, IQAC	Fee reimbursement data were verified and analysed. Student support records, scholarship details and beneficiary lists were updated for AQAR and audit purposes.	Completed
9	Procure computers,	Principal, Finance	The Finance Committee	In



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	laptops and printers to strengthen digital infrastructure and IQAC documentation.	Committee, IQAC	initiated the procurement process for computers, laptops and printers to enhance digital documentation, office automation and quality assurance activities.	Progress
10	Strengthen IQAC functioning and ensure timely completion of quality assurance activities before the Academic and Administrative Audit.	IQAC, All Departments	Departments completed pending documentation, submitted criterion-wise files and ensured readiness for the forthcoming Academic and Administrative Audit through coordinated institutional efforts.	Completed

Overall Outcome:-

The Internal Quality Assurance Cell observed that the resolutions adopted during the meeting were implemented effectively. The institution successfully completed the preparatory work for the Academic and Administrative Audit (AAA) through criterion-wise verification of AQAR data, updating of departmental records, strengthening of feedback mechanisms, enhancement of documentation and systematic coordination among departments. The procurement of ICT equipment was initiated to further strengthen digital governance and institutional quality assurance. IQAC resolved to continuously monitor the implementation of the remaining actions and ensure sustained quality enhancement across all academic and administrative processes.

8. Action Taken Report of the Ninth IQAC Meeting held on 26th January, 2026

S. No.	Resolution	Responsibility	Action Taken	Status
1	Issue invitation letters to external experts and finalize their participation in the Academic and Administrative Audit (AAA).	Principal, IQAC Coordinator, Administrative Office	Invitation letters, audit schedule and necessary communication were sent to the external experts. Their participation was confirmed and the final programme was communicated to all stakeholders.	Completed
2	Finalize the examination schedule and communicate	Examination Committee, IQAC, Incharges of Departments	The examination schedule was reviewed and necessary modifications were communicated to departments to	Completed



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	necessary changes to all departments owing to proposed external AAA		avoid overlap with the audit programme.	
3	Finalize the venue, infrastructure and logistics for the Academic and Administrative Audit.	Principal & IQAC	The Seminar Hall, departmental venues and meeting rooms were inspected and prepared. Audio-visual facilities, internet connectivity and seating arrangements were ensured for the audit proceedings.	Completed
4	Make arrangements for lunch, refreshments and hospitality during the audit.	Home Science Department , Administrative office and IQAC	Catering arrangements were finalized for the external experts and institutional representatives. Hospitality services were coordinated throughout the audit period.	Completed
5	Prepare the institutional presentation highlighting quality initiatives and achievements.	IQAC & NAAC Coordinator, Principal, Criterion Coordinators	A comprehensive institutional presentation covering governance, teaching-learning, research, extension, infrastructure, student support, best practices and quality initiatives was prepared and reviewed before the audit.	Completed
6	Finalize photography, videography and media documentation of the audit proceedings.	Media Cell, IQAC	Photography and videography arrangements were made. The audit proceedings, interactions and institutional facilities were documented as evidence for future quality assurance records.	Completed
7	Ensure the availability of departmental presentations and documentary evidence for verification.	Incharges of Departments, IQAC Criterion Coordinators	Departments finalized presentations, updated criterion-wise files, verified documentary evidence and arranged supporting records for inspection by the audit team.	Completed
8	Review and finalize the schedule for the Academic and Administrative	Principal & IQAC	The detailed audit itinerary was approved and circulated. Responsibilities were allocated to committees and departmental	Completed



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	Audit (29-30 January 2026).		coordinators to ensure smooth conduct of the audit.	
9	Conduct the Academic and Administrative Audit in a systematic and coordinated manner.	Principal, IQAC, All Departments and Committees	The Academic and Administrative Audit was successfully conducted on 29-30 January 2026 . The audit team appreciated the institution's quality initiatives, documentation practices, governance, teaching-learning processes and student support systems. Recommendations made by the auditors were recorded for further quality enhancement.	Successfully Completed

Overall Outcome

The Internal Quality Assurance Cell observed that all preparatory activities were completed within the stipulated timeframe through coordinated efforts of the academic departments, administrative office and various institutional committees. The **Academic and Administrative Audit held on 29-30 January 2026** was conducted successfully with systematic documentation, effective institutional presentations and active participation of all stakeholders. The recommendations of the audit team were accepted for incorporation into the institutional quality enhancement plan to further strengthen governance, academic excellence and continuous quality improvement.

9. Action Taken Report of the Tenth IQAC Meeting held with External Experts on 9th April, 2026

S. No.	Resolution	Responsibility	Action Taken	Status
1	Review the implementation of institutional quality initiatives and IQAC activities undertaken during the academic session.	Principal, NAAC & IQAC Coordinator, IQAC Members	IQAC conducted a comprehensive review of academic, administrative and quality assurance initiatives. Department-wise progress reports were examined and recommendations for further improvement were recorded.	Completed
2	Strengthen research culture through seminars, FDPs, publications, collaborative	Principal, Research Development Cell, IQAC, Teachers, Incharges of Departments, Online	Faculty members participated in research seminars, Faculty Development Programmes and collaborative academic activities. Departments were encouraged to	Ongoing



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	research and project proposals.	Education Cell ,Teachers' Re-Skilling Cell	submit research proposals and increase publications in peer-reviewed journals.	
3	Enhance extension and outreach activities in alignment with NEP 2020 and Sustainable Development Goals (SDGs).	NSS, NCC, Rangers, Progressive Women's Forum For Social Change, Activity Cell, Departments	Departments organized community outreach programmes, awareness campaigns, environmental initiatives and women empowerment activities. Reports and documentary evidence were compiled for institutional records.	Completed
4	Review student feedback and implement corrective measures for continuous improvement in teaching-learning.	IQAC, Feedback Committee, Incharges of Departments	Student feedback was analysed department-wise. Suggestions received from students were discussed in departmental meetings, and action plans were prepared to improve teaching methodologies and academic support services.	Completed
5	Strengthen student support services including grievances, mentoring, career guidance, placement assistance, scholarship and remedial coaching.	Mentoring & Counselling Cell, Career Counselling & Placement Cell, Students Grievances Redressal Cell, Industry-Academia Integration & Skill Development Cell , Departments & IQAC	Mentor-Mentee records were reviewed. Career guidance sessions, remedial classes and counselling programmes were organized to support student progression and employability.	Completed
6	Review infrastructure and ICT facilities to enhance the teaching-learning environment.	Principal , IQAC, Maintenance Committee, Finance Committee	Departments reviewed laboratory equipment, ICT facilities and classroom infrastructure. Requirements for additional equipment and maintenance were consolidated and forwarded for approval.	Ongoing
7	Compile departmental annual reports and strengthen documentation for AQAR and institutional	IQAC, Incharges of Departments, Committee Conveners	Annual departmental reports, committee reports, activity records, photographs and supporting documents were compiled and verified for inclusion in AQAR and institutional archives.	Completed



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	records.			
8	Prepare the Institutional Quality Enhancement Plan for the Academic Session 2026-27.	Principal, IQAC, Institutional Development Plan Cell	Based on the review of quality initiatives and stakeholder feedback, IQAC and Institutional Development Plan Cell prepared a draft Quality Enhancement Plan outlining academic priorities, research initiatives, digital learning strategies and student-centric programmes for the next academic session along with Principal.	Completed
9	Promote best practices and institutional distinctiveness through systematic documentation and dissemination.	IQAC, Psychological testing and Counselling Centre, Online Education and LMS Cell & All Departments	Departments documented institutional best practices, innovative teaching methodologies, extension activities and success stories. The documentation was preserved for accreditation, audits and institutional publications.	Completed
10	Review overall institutional performance and recommend measures for continuous quality improvement.	Principal, IQAC, Governance Council	IQAC reviewed institutional performance against annual quality objectives. Recommendations for strengthening governance, academic excellence, research, digital transformation and stakeholder engagement were incorporated into the Action Plan for 2026-27.	Completed

Overall Outcome:-

The Internal Quality Assurance Cell observed that the resolutions adopted during the meeting were implemented effectively, resulting in significant progress in academic quality, research promotion, student support, extension activities, digital governance and institutional documentation. The comprehensive review enabled the College to identify strengths, address improvement areas and formulate a strategic **Quality Enhancement Plan for the Academic Session 2026-27**, thereby reinforcing its commitment to continuous quality improvement, NEP 2020 implementation and NAAC quality benchmarks.

10. Action Taken Report of the Eleventh IQAC Meeting held 1st June, 2026

S. No.	Resolution	Responsibility	Action Taken	Status
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1	Review the implementation of all IQAC resolutions and quality initiatives undertaken during the Academic Session 2025-26.	Principal, IQAC Coordinator, IQAC Members	A comprehensive review of academic, administrative and quality assurance activities was conducted. Department-wise achievements and compliance reports were examined and documented for institutional records.	Completed
2	Finalize and compile departmental Annual Reports and committee reports for submission to IQAC. Also preparation and submission of Annual Reports and institutional data on the UP PRAMAN Portal.	IQAC, Incharges & IQAC Coordinators of Departments/ Committee/ Cell, UP Praman Committee	Annual reports comprising academic achievements, extension and outreach activities, research accomplishments, student progression, institutional best practices and supporting documentary evidence were collected, verified and consolidated. The institutional data were successfully uploaded on the UP PRAMAN Portal , and the College secured a place among the Top Ten Performing Higher Education Institutions in Uttar Pradesh for the quality and timely submission of institutional data.	Completed
3	Review AQAR documentation and ensure completion of criterion-wise evidence for the Academic Session 2025-26.	IQAC	Criterion-wise files were scrutinized, documentary evidence verified and deficiencies rectified. AQAR documentation was finalized for subsequent submission to the statutory authorities.	Completed
4	Review the implementation of recommendations of the Academic & Administrative Audit (AAA) and ISO Certification Audit.	IQAC, Principal, All Departments	Action taken on the recommendations of the Academic & Administrative Audit and ISO Certification Audit was reviewed. Departments implemented corrective measures and	Completed



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			updated compliance reports.	
5	Review research, innovation, consultancy and faculty development activities undertaken during the session.	Research Development Cell, Innovation Cell, IQAC	Faculty participation in seminars, FDPs, workshops, publications and collaborative activities was reviewed. Research achievements and innovation initiatives were documented and incorporated into institutional records.	Completed
6	Review student support services, mentoring, placement, scholarships and progression.	Mentor-Mentee Committee, Career Counselling & Placement Cell, Scholarship Committee, Departments, IQAC	Student mentoring records, scholarship data, placement activities, remedial coaching and progression reports were reviewed. Recommendations were made to further strengthen student support services.	Completed
7	Prepare the Institutional Academic and Quality Enhancement Plan for the Academic Session 2026-27.	Principal, IQAC, Incharges of Departments	Based on stakeholder feedback, audit recommendations and institutional review, the Annual Quality Assurance Plan (AQAP) and Academic Activity Calendar for the Academic Session 2026-27 were drafted	Completed
8	Strengthen digital governance, institutional repository and quality documentation.	IQAC, e-Governance Committee, Departmental/Committee Incharges and IQAC Coordinators	Departmental records, committee reports, photographs, annual reports and quality documents were digitized and uploaded to the institutional repository and official website for future reference and transparency.	Completed
9	Encourage departments to identify innovative practices, collaborations and internships for the forthcoming session.	IQAC, Incharges of Departments	Departments prepared proposals for academic collaborations, extension activities, innovative teaching-learning practices and internships especially in Research to be implemented during the Academic Session	Ongoing



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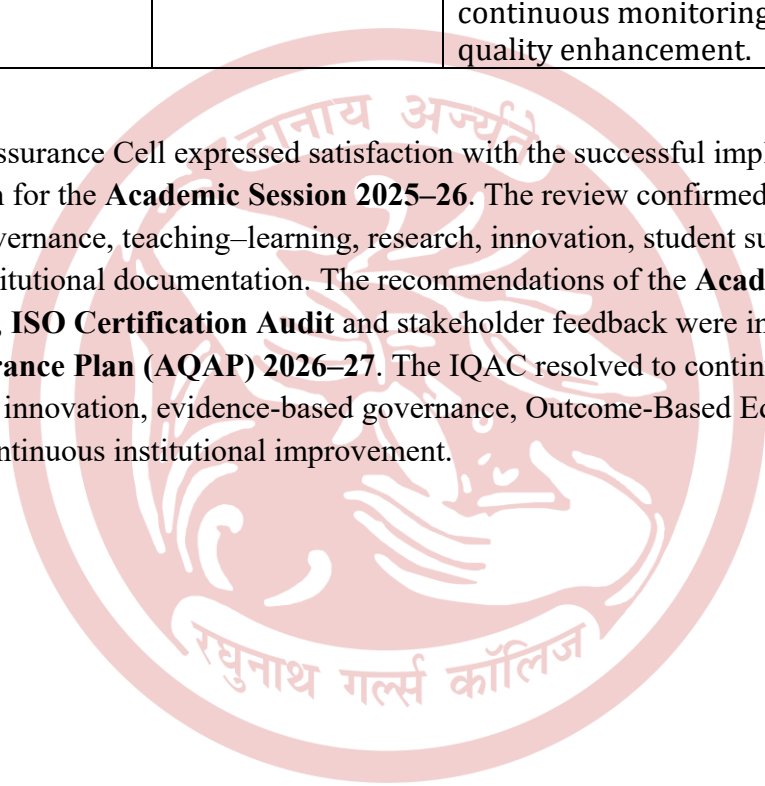
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			2026-27.	
10	Record appreciation for the collective efforts of all stakeholders and recommend continuous quality improvement.	Principal, Governing Council, IQAC	IQAC placed on record its appreciation for the contributions of faculty, staff, students and stakeholders towards successful implementation of quality initiatives during the session. The Committee resolved to continue its commitment to excellence through continuous monitoring and quality enhancement.	Completed

Overall Outcome:-

The Internal Quality Assurance Cell expressed satisfaction with the successful implementation of the Quality Assurance Plan for the **Academic Session 2025-26**. The review confirmed significant progress in academic planning, governance, teaching-learning, research, innovation, student support services, digital transformation and institutional documentation. The recommendations of the **Academic & Administrative Audit, ISO Certification Audit** and stakeholder feedback were incorporated into the **Annual Quality Assurance Plan (AQAP) 2026-27**. The IQAC resolved to continue strengthening quality culture through innovation, evidence-based governance, Outcome-Based Education, NEP 2020 implementation and continuous institutional improvement.





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(SESSION 2025-26)

During the Academic Session **2025-26**, the Internal Quality Assurance Cell (IQAC) of **Raghu Nath Girls' Post Graduate College, Meerut** convened a series of regular meetings to review institutional performance, formulate quality enhancement strategies and monitor the implementation of decisions through systematic Action Taken Reports (ATRs). The meetings were conducted with the active participation of the Principal, IQAC Coordinator, Incharges of Departments/ Committees/ Cells, faculty members, administrative staff, external experts and other stakeholders, thereby ensuring a participatory and transparent approach to institutional governance.

The deliberations and resolutions adopted throughout the session significantly strengthened the College's quality assurance framework. The IQAC successfully coordinated the preparation and implementation of the **Academic Session Planner & Activity Calendar**, departmental academic calendars, committee action plans and institutional quality initiatives in alignment with the objectives of **NEP 2020, UGC guidelines** and the quality benchmarks prescribed by **NAAC**.

A major achievement of the session was the systematic implementation of **Outcome-Based Education (OBE)**, multidisciplinary and experiential learning, value-added courses, mentoring practices, research promotion, innovation activities and student-centric teaching-learning methodologies. Departments actively integrated NEP 2020 initiatives into curriculum delivery while enhancing academic flexibility, skill development and employability-oriented education.

The IQAC played a pivotal role in strengthening **institutional governance and quality documentation** through criterion-wise evidence collection for **AQAR, AISHE, NIRF, Samarth Portal, UP Praman Portal and accreditation-related activities**. Standardized documentation formats, digital record management and regular departmental reviews considerably improved the efficiency and transparency of institutional processes.

Research and innovation received sustained encouragement through the coordinated efforts of the **Research Development Cell (RDC), Institute Innovation Council (IIC), Teachers' Re-Skilling Cell** and **IQAC**. Faculty members actively participated in Faculty Development Programmes, seminars, workshops, research publications, funded project initiatives and intellectual property awareness programmes, thereby strengthening the institution's research ecosystem.

Student support services were further reinforced through an expanded **Mentor-Mentee System**, remedial coaching, academic counselling, career guidance, scholarship assistance, placement support, psychological counselling and continuous monitoring of student progression. Extension and outreach programmes organized through **NSS, NCC, Rangers, departmental associations and various institutional committees** promoted community engagement, environmental awareness, women empowerment and social responsibility in accordance with the Sustainable Development Goals (SDGs).



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The College also achieved several significant institutional milestones during the session. The **ISO Certification Audit conducted on 20 August 2025** was successfully completed, enabling the **ISO 9001:2015 Quality Management System** and **ISO 14001:2015 Environmental Management System** certifications for the institution. The institution further strengthened academic collaboration through the signing of a **Memorandum of Understanding (MoU) with Maa Shakumbhari University, Saharanpur on 12 January 2026**. This collaboration, together with the institution's network of **more than 35 functional MoUs** with universities, research organizations, industries and community partners, expanded opportunities for collaborative research, faculty exchange, student development, internships, skill enhancement and academic enrichment, opening new avenues for collaborative research, faculty exchange, student development and academic enrichment. **Another noteworthy achievement was the College being recognized among the Top Ten Performing Higher Education Institutions on the Uttar Pradesh PRAMAN Portal**, reflecting the quality, accuracy and timely submission of institutional data, annual reports and documentary evidence under the guidance of the IQAC.

Another noteworthy accomplishment was the successful organization of the **Academic and Administrative Audit (AAA) held on 29 & 30 January 2026**, which provided valuable recommendations for strengthening governance, academic administration, documentation practices and institutional effectiveness. The IQAC also successfully coordinated the **Career Advancement Scheme (CAS)** promotions of eligible faculty members through the Samarth Portal, ensuring transparent and timely implementation of statutory procedures.

The institution further demonstrated its leadership role in quality assurance by mentoring **25 affiliated colleges of Chaudhary Charan Singh University, Meerut** for NAAC accreditation and quality enhancement initiatives, thereby contributing to the promotion of quality culture across the affiliated college system.

The systematic review of Action Taken Reports throughout the session confirmed that the resolutions adopted by the IQAC were implemented effectively and within the stipulated timelines. Most resolutions were fully accomplished, while activities requiring continuous monitoring, such as AQAR documentation, research promotion, digital governance and institutional collaborations, remained part of the College's ongoing quality enhancement process.

Overall, the IQAC observed that the Academic Session **2025–26** was marked by significant progress in **academic planning, governance, quality assurance, research and innovation, digital transformation, faculty development, student support services, institutional collaborations and community engagement**. The successful implementation of the resolutions adopted during the IQAC meetings strengthened the institution's quality culture and reinforced its commitment to excellence in higher education.



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The Internal Quality Assurance Cell unanimously resolved to continue pursuing a strategy of **continuous quality improvement, evidence-based governance, learner-centric education, environmental sustainability, institutional innovation and stakeholder participation** in accordance with the vision and mission of the College, the objectives of NEP 2020, and the quality benchmarks prescribed by the University Grants Commission (UGC) and the National Assessment and Accreditation Council (NAAC).

Prepared by:

Reviewed and Approved by:

Prof. Sonika Choudhary

IQAC Coordinator



Dr. Geeta Rani

NAAC Coordinator

Prof. Nivedita Kumari

Principal & Chairperson, IQAC