

INDIRA GANDHI NATIONAL OPEN UNIVERSITY

Regional Services Division  
Memorandum of Understanding

3.2

For Special Study Centre (SSC)

Signed between Indira Gandhi National Open University, hereinafter referred to as 'IGNOU', and Head of the Host Institution (Please mention full name and address of the Institution) **RAGHUNATH GIRLS' (POST GRADUATE) COLLEGE, MEERUT.**

Please mention the category for which Special Study Centre is sought **WOMEN**

1. **The Host Institution will**

- Recommend the name of IGNOU for appointment of the Coordinator.
- Give 1 or 2 rooms with a space of approximately 500-800 sq. ft. for exclusive use of IGNOU for the office of Coordinator, Special Study Centre.
- Let a signboard of IGNOU Special Study Centre installed prominently at a proper place.
- Make halls/rooms available for holding counselling, practicals and term-end examinations.
- Bear recurring expenditure towards stationary, computer, stationery, telephone charges and maintenance of equipment supplied by the University.
- Arrange necessary personnel for delivery of programmes/services.
- Extend library, computer and Laboratory facilities etc. to the students of IGNOU for given programme(s).

2. **IGNOU will**


- Provide equipment as per the scheme i.e. CTV 29", VCD, Audio System, Telephone and Satellite Receiver.
- Provide table, cabinet for CTV, VCD, Audio System and Audio-Video Cassettes.
- Provide five sets of Self-instructional and Audio-Video materials pertaining to the programme(s) activated.
- Provide lump sum grant on per student per programme basis to the Host Institution at the rates prescribed in the scheme.
- Appoint part time Coordinator on the basis of the recommendation of the Host Institution with monthly honorarium at the prescribed rates.
- Have the right to shift or close the Special Study Centre if it finds that support services are not being provided, as per the requirements of the university. In such case the Coordinator would have to hand over all the assets and academic records of the learners to the Regional Director. The Coordinator will also have to settle all financial accounts with the Regional Directors.

Accepted and Signed  
On behalf of the Host  
Institution/Organization

Name : Dr. Seema Jain

Designation : Principal

Seal

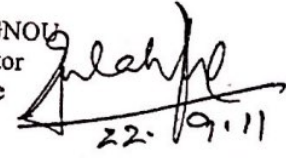

  
Principal  
RGC College, Meerut.

On behalf of IGNOU  
Regional Director  
Regional Centre

Name

Designation

Seal

  
22. 9. 11  
 डॉ० गुलाब झा/Dr. GULAB JHA  
क्षेत्रीय निदेशक/Regional Director  
क्षेत्रीय केन्द्र नोएडा/R. C. Noida  
इन्दिरा गाँधी राष्ट्रीय मुक्त विश्वविद्यालय  
INDIRA GANDHI NATIONAL OPEN UNIVERSITY  
नोएडा (उ.प्र.)/Noida (U.P.)

## **IGNOU Special Study Centre for Women, R.G. (P.G.) College, Meerut**

- The Centre has **started functioning since 2012 January.**
- **Dr. Rekha Saraswat**, Reader, Department of Political Science has been appointed as Coordinator of this Centre.
- **The Admission process** for the first batch of students at this Centre for all recommended courses has begun for the batches of 2012-2013 and the admission forms and other necessary forms are in the **Prospectus** available at the Study Centre (Price Rs. 100/-)
- Admission forms along with the Admission Fees Demand drafts **are to be directly sent to the Regional Centre (Noida)** by the students.
- **The last Date for submission of admission forms is:**
  - a) Certificate Courses (on semester pattern): 15 June 2012
  - b) Diploma/Degree Courses (on annual pattern): 30 July 2012 (14<sup>th</sup> August 2012 with late fees of Rs. 200/-)
- **Last Date for submission of examination forms** for semester examinations. 30<sup>th</sup> September/for annual examinations 31 March 2013 (without late fees).
- Examination Forms along with the Examination Fees Demand Drafts **are also to be sent directly to the Regional Centre (Noida)** by the students.
- **Study Material** will be available at our study centre.
- **Assignments** will be collected by the Study Centre in March 2013 for June examinations and in September for December examinations.
- **First time semester examinations** will be conducted in December 2012.
- **First time annual examinations** will be conducted in June 2013.
- **Students' counseling and practical exercises** will be organized in the college premises after the students receive their study material.



**Following programs have been recommended for our Centre:**

1. **MAPC-M.A. in Psychology** - (Minimum Duration: 2 Years/5years) Rs. 11500/- (Rs. 6,000 in the first year and Rs. 5,500 in the second year) +Rs. 1000/- (in first year for practical)
2. **MPA-M.A. in Public Administration** - (Minimum Duration: 2 Years/5years) Rs. 7,300/- (Rs. 3,700 in the first year and Rs. 3,600 in the second year).
3. **MARD-M.A. in Rural Development-** (Minimum Duration: 2 Years/5years) Rs. 7,300/- (Rs. 3,700 in the first year and Rs. 3,600 in the second year).
4. **DECE-Diploma in Early Childhood Care and Education-**(Minimum Duration: 1 Yr/4years) Rs. 1,800/-
5. **DNHE-Diploma in Nutrition and Health Education** - (Minimum Duration: 1 Year/4years) Rs. 1,800/-
6. **CNCC- Certificate in Nutrition and Child Care** - (Minimum Duration: 6 months/2 years) Rs.1,100
7. **DCE- Diploma in Creative Writing in English-** (Minimum Duration: 1Year/4years) Rs. 2,500
8. **A) MP- Management Programs** (after clearing Entrance Test held in February/August)  
**B) Diplomas in Management** (after clearing Entrance Test held in February/August)  
The Management Programs/Diplomas are available in many specializations such as:
  - a. Marketing
  - b. Finance
  - c. Human Resources
  - d. Operations