

COLLEGE CALENDAR 2017-18

(College reopens on 22nd July 2017)

JULY/ AUGUST:

- Meeting of staff with Principal on 22nd July'17 at 11 a.m.
- New admissions in U.G. and P.G.
- Anti Ragging Cell to be active & Showcase the film on ANTIRAGGING by UGC.
- IQAC Team Meeting with Principal.
- Renewal of P.G. Sem. III and U.G. - II and III.
- Formation Of departmental calendar (Academic and Extracurricular activities) monthwise in accordance with the college calendar.
- Preparation of departmental Time Tables.
- Formation of College Committees.
- Meeting of HODs' with Principal.
- Meeting of different College Committees with Principal.
- Time Table allotment and beginning of U.G. and P.G. Classes.
- Preparation of Departmental diaries.

Important Note: Month wise shortage of attendance should be notified to the students reported to the college office by 5th of every month.

SEPTEMBER:

- Admission to be completed.
- Regular classes to be taken.
- Guest Lectures.
- AISHE 2017-18 to be uploaded.

OCTOBER:

- Update of Courses to be submitted to the HOD of the respective departments.
- Student's Union elections.
- National/ International (UGC/ ICCSR/ NHRC sponsored) Seminars/ Conferences/ Workst
- Meeting of HODs' with Principal.

NOVEMBER:

- Update of Courses to be submitted to the Principal.
- Ist Internal Assessment of PG Sem. I & III.
- Departmental diaries to be signed by the Principal.
- Student's feedback to be collected.
- Remedial classes to be organized for weak students.
- College week to be celebrated by all the associations.
- College Sports meet.
- Meeting of HODs' with Principal.

DECEMBER:

- 2nd Internal assessment of P.G. Semester I and III.
- Back Paper Exams.

JANUARY:

- University exams of P.G. Semester I and III.
- Classes for P.G. Semester II and IV to be started after University exams.
- Remedial classes for weak students of U.G.
- Guest Lectures.

FEBRUARY:

- Meeting of HODs' with Principal.
- Completion of U.G. courses by 20th Feb. 2018.
- Submission of completed attendance registers in the college office.
- Attendance shortage notification to the students from the College office.
- Practical exams of U.G.
- Closing Programmes of Associations.
- Submission of AQAR by 28th Feb. 2018.

MARCH:

- Staff Meeting with Principal regarding University U.G. exams.
- P.G. Semesters II & IV Classes to continue.
- Library checking.
- Stock Checking
- IQAC Meeting.
- Updating of AQAR by IQAC by 31st March 2018.
- 1st Internal Assessment exams of P.G. II and IV semesters.

APRIL/MAY:

- University U.G. exams to continue.
- 2nd Internal Assessment of P.G. II and IV Semesters.
- Online submission of Teachers' Self appraisal forms.
- Online submission of departmental AQAR-NAAC.
- Farewell functions of P.G. Students.

JUNE:

- Completion of University Theory / Practical/ Viva – Voce exams of P.G. Semester II and IV.


IQAC CO-ORDINATOR


PRINCIPAL