

# INTERNAL QUALITY ASSURANCE CELL

## RAGHUNATH GIRLS' POST GRADUATE COLLEGE, MEERUT

Governing Body – Dr. Manmohan Nath Seth, Dr. Madhu Mittal, Dr. Rahul Mithal, Mr. Pawan Bhargav

IQAC Team

Chairperson – Dr. Deepshikha Sharma

Coordinator – Dr. Seema Jain

Members

Dr. Poonam Lakhanpal, Dr. Reenu Jain, Dr. Neena Batra, Dr. Anuradha, Dr. Anjula Rajvanshi,  
Dr. Sonika Choudhary, Dr. Amita Sharma, Mr. Sanjeev Sharma (CAO), Mr. Suresh, Mr. Sunmeak

**Online Meeting on 19.06.2021 of Governing Body and IQAC team**  
**Time 12:30 P.M. Portal: Zoom**

### Agenda

- Submission of AQAR 2019-2020.
- Inspection of B.Sc. (SF) PCM.
- Increase Rs.200/- in fees as ICT fees for ERP/LMS/MIS (Module)/Website.s
- Status of Language Lab Computers.
- Intimation of Workshop on Implementation of NEP-2020 on 24.06.21 & 25.06.21.
- Increase in fees of Computer Application subject.  
ERP – Enterprise Resource Planning  
LMS – Learning Management System  
MIS – Management Information System
- Hostel Boring.

*Seema Jain*  
19.6.21

*Dr. Deepshikha Sharma*  
19.06.21

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## Minutes of Meeting held on 19.06.2021 (Saturday)

Time :- 12:30 P.M.

- AQAR 2019-20 presented before the Management.
- 54 students got placement details were discussed.
- Students' feedback was taken by the Governing body.
- Functioning of Hostel was discussed including Menu.
- B.Sc. (PCM) was discussed. Total 60 seats of one section to be started.
- Salary of teachers of S.F. was discussed and finalised.
- LMS to be introduced from the coming session 2021-22.
- ICT fees to be added in the students fees to maintain the recurring expenditure on softwares updation was permitted,
- 24<sup>th</sup> & 25<sup>th</sup> June 2021 workshop on Implementation of NEP – 2020 to be conducted in collaboration with C.C.S. University was notified to the management and permission granted.
- Rs. 500/- Fees to be increased in Computer Application and Food Science. Fees to be taken in installments if needed.
- rgcollege.org website changed to government ac.in website.
- Internet speed increased from 8mbps to 1gbps.
- Geoinformatics programme to be publicised within and out of the state.
- Boring for fresh water tubewell to be done in hostel for continuous supply of pure drinking water.

Seema Jain  
19.6.21  
Bl  
19.06.21

**RAGHUNATH GIRLS' POST GRADUATE COLLEGE, MEERUT**  
**Internal Quality Assurance Cell**

**Dtd. : 29.06.2021**

An ONLINE Meeting of IQAC Coordinator has been planned with all the Departments /Committee Incharges regarding SSR to be submitted in August 2021 as per the schedule given below.

**Time : 05.00pm to 06.00pm**

<b>Date</b>	<b>Department</b>
01.07.2021	B.Com. B.Ed.
02.07.2021	English, Hindi, Sanskrit
09.07.2021	Sociology, Political Science, Economics
10.07.2021	History, Geography, Sports, Music
11.07.2021	Psychology, Home Science, Drawing & Painting
12.07.2021	Zoology, Botany
13.07.2021	Chemistry, B.Voc. Food Science & Quality Control, Computer Application
19.07.2021	All Committee Incharges

*Link will be shared separately*

*Seema*  
*29.6.2021*  
*29.06.21*

## Online meetings

with Staff 30.6.2021 - 19.7.21

Agenda: How to prepare Departmental SSR and its submission

Minutes: Every departmental faculty were apprised of the points in different criterions and metrics of the SSR and were asked to submit the same by end of July '21 alongwith all documentary evidences

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DATE: / / 201

2-7-2021

Agenda: Formation of IQAC team for the session 2021-22

Minutes: Team was constituted as per norms

## Meeting with Principal

Agenda: Discuss the Action <sup>2.8.2023</sup>  
Taken Report of 2020-21  
and Installation of CCMIS system  
by Mastersoft Team.

### Minutes:

- ⇒ ATR was discussed and finalised  
College - O - Scope was planned  
and designed for printing.
- ⇒ Departmental achievements and  
activities ~~are discussed~~ <sup>by asked by</sup> and  
HODs to be sent.
- ⇒ Marketing manager Mr Ajinkya  
Raut was called for <sup>online</sup> meeting  
~~online~~ and cost finalization  
Rates were finalised as follows  
Initial Installation charges  
75000/- + GST
- ⇒ Running Cost Rs 110/- + GST per  
student / year which includes
  - ① Admission and on-line fee  
payment
  - ② Results
  - ③ Link and T.D password will be  
shared
  - ④ Separate IDs for IQAC office  
and various Heads

⑤ Students I.Ds for LMS

⑥ Teachers I.Ds for LMS

⑦ Accreditation Data

Management System  
will be given free of Cost.

⇒

Recurring Payment every year in 2 installments  
In December and March  
depending on Number of Students.  
System is Cloud based

~~Seema~~  
9.8.2020

DL  
02.08.21

# MEETING WITH PRINCIPAL

25.10.2021 11AM - 12 NOON

## AGENDA:

- Welcome of New Principal Dr. Nivedita Malik.
- College Calendar 2021-22 Approval.
- SSR uploading in process.
- Tasks allotment to IQAC members.

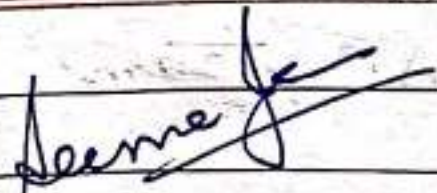
## MINUTES

1. Principal was welcomed and appraised about IQAC functioning.
2. College Calendar 2021-22 was presented for Approval to the chairperson.
3. Status of SSR uploading discussed.
4. Tasks allotted :-
  - (i) Dr. Deepshikha Sharma : Advises
  - (ii) Dr. Peenam Lakhnopal : Research Cell & Library
  - (iii) Dr. Reenu Jain : SWA, Proctorial Board, Anti-Ragging & Anti-sexual harassment, Internal Complaint Committee, Grievance Redressal Cell, Hostel Committee, National Festival & Cultural Committee.
  - (iv) Dr. Neena Batra : B.Voc, Add-on courses, Distance Learning: IGNOU & UPRTU, Vocational, Computer Applications, Alumni

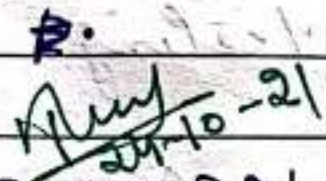


- v) Dr. Anuradha : Mentor - mentee,  
Counselling Medical Aid
- vi) Dr. Anjula Rajwansi: Extension & Outreach,  
NCC, NCS, Rangers,  
CDC, Community Clubs
- viii) Dr. Sonika Choudhary: Teaching, Learning  
& Evaluation
- viii) Dr. Amita Sharma - Green Environment  
& Energy Audit  
Differently abled,  
Placement cell, Competitive  
Exams, progression
- ix) Mr. Sanjeev Sharma and Mr. Suresh  
; Maintenance of Office Records  
(Dr. Seema Jain) (Dr. Nivedita Malik)  
IIPAC  
Coordinators  
Chairperson
- x) Mr. Sannek : Library work to  
be maintained in a  
smooth & uniform manner


SIGNATURE 25.10.2021



IQAC COORDINATOR  
Dr Seema Jain




PRINCIPAL  
Dr. Nivedita Malik

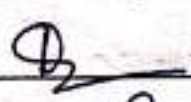
  
Dr Deepshikha  
(ADVISOR)

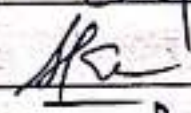
MEMBERS :

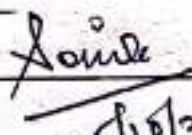
Dr Poonam Lelehanpal Poonam  
Dr. Reenu Jain

DR Neena Balia

Dr Anuradha  
Dr. Anjula Rajnanshi  25/10/2021 IAAC Member

Dr. Amrita Sharma 

Dr Rajani Srivastava Rajani  
Sunita Kum 

Dr Sonika Choudhary  25/10/2021

ICRAC Meeting on 24.12.2021

Chaired by :- Prof. Nivedita Kumari (Principal)

Co-ordinators :- Dr. Seema Jain

Attendees :- All the staff members of the college.

Agenda :-

1. Student Satisfaction Survey
2. Promotion of faculty Members
3. Submission of Research projects to the Department

Minutes of Meeting :-

1. All teachers to contact students for SSS and report to HOD after 2 days.
2. Promotion of Teachers to Professors as per letter dated 01. November 2021.

The process to start as soon as possible and all have to start preparing for the same.

3. All teachers to apply for <sup>research</sup> projects by the Government. Deadline is 27th December 2021 to apply for project by the UP Government. Only Govt and aided departments to apply.

33.3% from each discipline.

Major Research Project - 15 Lakhs 3Yrs

Minor Research Project - 5 lakh 3Yrs.

4. Conditions for the above was discussed.

Seema Jain  
24.12.21  
ICRAC COORDINATOR

1. Dr. Manjiv Lata  
 Dr. Anamika Yadav  
 Dr. Anamika  
 Dr. Meera  
 Dr. Shikha  
 Dr. Prachi  
 Dr. Manjiv Upadhyay  
 Dr. Smriti Sharma  
 Dr. Suman Singh  
 Dr. Garima Malhotra  
 Dr. Rakhi  
 Dr. Rubika Singh  
 Dr. Sangeeta  
 Dr. Shubli Mittal  
 Dr. Manjiv Singh  
 Dr. Garima Puri  
 Dr. Swasti Chakraborty  
 Dr. Suma Agarwal  
 Dr. Suma Lamba  
 Dr. Sundri Poo Sharma  
 Dr. Anshu Sharma  
 Dr. Shubham Tyagi  
 Dr. Shikha Tyagi  
 Dr. Khushi  
 Dr. Abha  
 Dr. Anupama Singh  
 Dr. Madhu Malhotra

Manjiv  
 Anamika  
 Anamika  
 Meera  
 Shikha  
 Prachi  
 Manjiv  
 Smriti  
 Suman Singh  
 Garima  
 Rakhi  
 Rubika Singh  
 Sangeeta  
 Shubli  
 Manjiv Singh  
 Garima Puri  
 Swasti  
 Suma  
 Suma  
 Sundri  
 Anshu  
 Shubham  
 Shikha  
 Khushi  
 Abha  
 Anupama Singh  
 Madhu Malhotra

Neena Balia  
 Dr. Goli  
 Mrs. Chaya  
 Dr. Shikha  
 Mrs. Rakhi  
 Dr. Shaurya Mittal  
 Dr. Deeksha  
 Mrs. Manisha  
 Dr. Rishika Gaur  
 Dr. Sumita Singh  
 Dr. Shikha Tyagi  
 Mrs. Himani  
 Mrs. Himanshu  
 Mrs. Deepa  
 Mrs. Prachi  
 Dr. Geeta Singh  
 Amita  
 Geeta Chakraborty (Comp.)  
 Dr. Archana Pan  
 Dr. Nazima Isfahani  
 Dr. Parvati Singh  
 Dr. Sangeeta Bhatia  
 Shikha Gupta  
 Mrs. Vandana Agarwal (Computer)  
 Dr. Anita Kashyap  
 Mrs. Parvati  
 Mrs. Renu Choudhary

Neena  
 Goli  
 Chaya  
 Shikha  
 Rakhi  
 Shaurya  
 Deeksha  
 Manisha  
 Rishika  
 Sumita  
 Shikha  
 Himani  
 Himanshu  
 Deepa  
 Prachi  
 Geeta  
 Amita  
 Geeta  
 Archana  
 Nazima  
 Parvati  
 Sangeeta  
 Shikha  
 Vandana  
 Anita  
 Parvati  
 Renu

Sunday

Dr. Shital Panday

Dr. Pooja

Dr. Pooja Singh

Anjali Gupta

Mrs. Mantra Komeri

Dr. Anjula Rajwanshi, Sociology

Dr. Parul 'Rastogi' comm.

Dr. Sunita Hindi

Dr. Anand Music

Dr. Anjali Goel (Commerce)

Dr. Ranjita Kaur

Dr. Kalpana Chaudhary (Zoology)

Dr. Rina Mittal (Comm)

Nateala Oberoi (Commerce)

Neha Tandon (Commerce)

Riya Prasad (Commerce)

Sonika Sharma (Botany)

Nithya (Botany)

Dr. Sonika Choudhary (Home Science)

Dr. Parul Singh (English)

~~Dr. Pooja Singh~~~~Mantra~~~~Sunita~~~~Anjali~~~~Ranjita~~~~Kalpana~~~~R. Prasad~~~~Sonika~~~~Parul~~