



RAGHUNATH GIRLS' POST GRADUATE COLLEGE

Western Kutchery Road, Meerut-250001

Re-Accredited 'A' Grade by NAAC (CPE Status since 2006)

College of Excellence 2014

Prof. Nivedita Kumari
Principal

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Dated : 19.12.2022

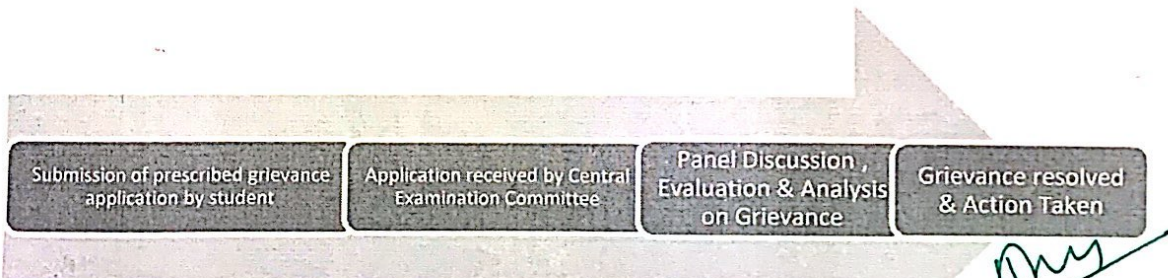
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MECHANISM OF INTERNAL EXAMINATION GRIEVANCES REDRESSAL

At the college Level, a central examination committee, comprising of a senior teacher as a convener and other staff members is constituted to handle the issues regarding Internal and External Examination and Internal Evaluation process. There is complete Transparency in the internal assessment. Since Raghunath Girls' Post Graduate College is an affiliated college of Chaudhary Charan Singh College, Meerut, the Criterion adopted is as per the University norms. The process followed by the Central Examination Committee is as follows:-

- The schedule of internal exams is communicated to the respective departments via the college Academic calendar prepared according to the University Academic calendar and notices prepared by the Examination Committee accordingly.
- The students are informed from time to time about the examination related University notices and Circulars through notice board, College website, WhatsApp / Telegram and also through verbal communication by the faculty members/mentors of each department
- After the Examination, the Result of Internal Examination of the students is placed in the respective departments.
- The students are shown their answer sheets and in case of any grievances regarding internal assessment, the students approach the teacher. Complete transparency is maintained during the internal assessment tests through the adoption of the criteria given by the affiliating university. Students and faculty members are made aware of the transparency to be maintained in the system of assessment . This enhances transparency and rapport between the faculty members and students.
- The answer sheet of such student is once again examined by the teacher concerned in the presence of the student. In case, there is a correction in the total of marks, it is immediately corrected by the faculty.
- Any student who is not satisfied with the assessment and award of marks may approach the Incharge of the Department/Examination Incharge/Principal who will listen to their Grievances and discuss with the concerned teachers to arrive at some solution.
- The students genuine problems and conditions are considered and given additional time/chance, if they are not able to submit their assignments on time or not able to appear for internal examinations, provided she submits application signed by her parents & with proper documents

PICTORIAL REPRESENTATION OF THE EXAMINATION GRIEVANCE REDRESSAL



Principals
19/12/22

[Signature]
Principal
Raghunath Girls' Post Graduate College
Meerut