

Raghunath Girls' Post Graduate College, Meerut

Affiliated to

Chaudhary Charan Singh University, Meerut

UG Classes

UG I year II semester

Skill Development Course

(Under NEP 2020)

Raghunath Girls' Post Graduate College, Meerut

Affiliated to

Chaudhary Charan Singh University, Meerut

UG I year II semester

S.No.	Conducted by	Paper Name	Code	Applicable for
1	Aptech	Skill Development Course in Retail Management	V0001032	Arts, Science & Commerce
2	Aptech	Hospitality Management	V0001039	Arts, Science & Commerce
3	<ul style="list-style-type: none">• Aptech• Computer Department	Web Designing	V0001097	Arts, Science & Commerce
4	<ul style="list-style-type: none">• Aptech• Computer Department	Basic Certificate in MIS	V0001100	Arts, Science & Commerce
5	<ul style="list-style-type: none">• Aptech• Computer Department	Advance Excel	V0001104	Arts, Science & Commerce
6	B.Voc. ACP	Stress Management	V0001085	Arts, Science & Commerce
7	B.Voc. Yogic Science	Naturopathy	V0001088	Arts, Science & Commerce
8	Home Science	Advance Stitchery	V0001107	Arts, Science & Commerce

INCHARGE
Internal Examination Committee
Raghunath Girls' Post Graduate College
Meerut

Principal
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UG Iyr II Semester (BA, B.sc., B.com.)

Raghunath Girls' Post Graduate College, Meerut

Aptech Learning Center & Aptech Aviation Academy- R.G.(P.G.) Computer Centre
Skill Development Course

Title of course- Skill Development Course in Retail Management (V0001032)

Syllabus

Nodal Department of HEI to run course	Department of Vocational Studies
Broad Area/Sector-	Commerce / Business / E-Commerce
Sub Sector-	Marketing Management
Nature of course - Independent / Progressive	Independent
Name of suggestive Sector Skill Council	RASCI
Aliened NSQF level
Expected fees of the course -Free/Paid	As Mutually Decided by College & PCE (Aptech)
Stipend to student expected from industry	As per terms of related retailer
Number of Seats-.....	As suggested by the college
Course Code	Credits- 03 (1 Theory, 2 Practical)
Max Marks..... Minimum Marks.....	
Name of proposed skill Partner (Please specify, Name of industry, company etc for Practical /training/ internship/OJT	Aptech Learning Center (Authorized Meerut Center as PCE)
Job prospects-Expected Fields of Occupation where student will be able to get job after completing this course in (Please specify name/type of industry, company etc.)	After successful completion of this course, there are many jobs opportunities in the retail sector

Unit	Topics	General/ Skill Component	Theory/ Practical/ OJT/ Internship/ Training	No of theory hours (Total-15 Hours=1 credit)	No of skill Hours (Total-60 Hours=2 credits)
I	<u>Introduction to Retail</u> <ul style="list-style-type: none"> • Concept of retail • Functions of retail • Retail as a career • Retail formats and its types • Retailing Channels • Retail Industry in India • Importance of retail • Changing trends in retailing 	General	Theory	2	0
II	<u>Understanding the Retail Consumer</u> <ul style="list-style-type: none"> • Retail consumer behavior • Factors influencing the Retail consumer • Customer decision making process • Types of decision making • Market research for understanding retail consume • Case study related to customer decision making 	General & Skill	Theory and Practical	2	5
III	<u>Retail Marketing Strategy</u> <ul style="list-style-type: none"> • Definition of Retail strategy • Strategy for effective market segmentation • Strategies for penetration of new markets • Growth strategies • Retail value chain • Case study related to market segmentation 	Skill	Theory and Practical	3	8

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IV	Merchandise Management <ul style="list-style-type: none"> • Meaning of Merchandising • Factors influencing Merchandising • Functions of Merchandising Manager • Merchandise planning • Merchandise buying • Analyzing Merchandise performance. • Practical problems related to merchandise 	General & Skill	Theory And Online Training	4	10
	Management VIZ EOQ, TIC, Minimum Level, Safety Stock, Reorder level, Maximum Level and rational of discount of Bulk purchase				
V	Retail Location Selection <ul style="list-style-type: none"> • Importance of Retail locations • Types of retail locations • Factors determining the location decision • Steps involved in choosing a retail locations • Measurement of success of location • Case study related to retail location selection 	Skill	Theory and Practical	2	9
VI	Real Life Exposure in Retail Sector <ul style="list-style-type: none"> • Internship at Retail counter established by organized/ unorganized players in NCR 	Skill	Theory and Internship	2	28

Suggested Readings:

- Barry Berman, Joel R Evans- Retail Management; A Strategic Approach
 David Gilbert- Retail Marketing
 J. Laniba- The Art of Retailing
 Swapana Pradhan- Retailing Management

Suggested Digital platforms/ web links for reading- <https://www.ibef.org>

Suggested OIT/ Internship/ Training/ Skill partner Retail counter of locally established organised/unorganized players

Suggested Continuous Evaluation Methods: Question Papers are designed for theory assessment and Skill partner will design the for the skill evaluation of the students.

Course Pre-requisites:

- No pre-requisite required, Passed XII with Commerce
- To study this course, a student must have the subject Commerce. in class/12th/ certificate/diploma
- If progressive, to study this course a student must have passed previous courses of this series.

Suggested equivalent online courses:

Any remarks/ suggestions:

Notes:

- Number of units in Theory/Practical may vary as per need
- Total credits/semester-3 (it can be more credits, but students will get only 3credit/ semester or 6credits/ year
- Credits for Theory =01 (Teaching Hours = 15)
- Credits for Internship/OJT/Training/Practical = 02 (Training Hours = 60)

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Aptech Learning Center & Aptech Aviation Academy- R.G.(P.G.) Computer Centre

Skill Development Course

Title of course- Hospitality Management (V0001039)

Syllabus

Nodal Department of HEI to run course	Vocational/ Skill development course
Broad Area/Sector-	Hospitality Sector
Sub Sector-	Hospitality Skill
Nature of course - Independent / Progressive	Independent
Name of suggestive Sector Skill Council	
Aliened NSQF level	
Expected fees of the course -Free/Paid	As Mutually Decided by College & PCE (Aptech)
Stipend to student expected from industry	
Number of Seats-.....	As suggested by the college
Course Code	Credits- 0 3(1 Theory, 2 Practical)
Max Marks..... Minimum Marks.....	
Name of proposed skill Partner (Please specify the name of industry, company etc for Practical /training/ internship/OJT	Aptech Learning Center (Authorized Meerut Center as PCE (Pinnacle Career Enterprises))
Job prospects-Expected Fields of Occupation where student will be able to get job after completing this course in (Please specify name/type of industry, company etc.)	Students will be able to get jobs as Business support executive, Administrative Assistants, Hotels, Restaurants, Tourism, Managers etc.

Syllabus

Unit	Topics	General/ Skill component	Theory/ Practical/ OJT/ Internship/ Training	No of theory hours (Total-15 Hours=1 credit)	No of Practical Hours (Total-60 Hours=2 credits)
I	Introduction to Hospitality Management	Skill	Theory/ Practical	3	10
II	Front Office Operations, Accommodation Operations, Leadership, Management Accounting, Special Events Marketing	Skill	Theory/ Practical	2	10
III	Business Communication, Etiquette and Hospitality Marketing	Skill	Theory / Practical	3	10
IV	Analysing Hospitality Business and Human Resource Management	Skill	Theory / Practical	2	10
V	Guest Service Management, Housekeeping Management and Customer Services	Skill	Theory / Practical	3	10
VI	Interview and Communication Skill	Skill	Theory / Practical	2	10

Suggested Readings: As suggested by college or University.

Suggested Digital platforms/ web links for reading- www.aptechmeerut.com
www.aptechlearning.com www.aptechaviationacademy.com

Suggested OJT/ Internship/ Training/ Skill partner – Aptech Learning Center, Meerut as PCE

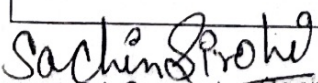
Suggested Continuous Evaluation Methods: Total Marks: 25, House Examination/Test: 10 Marks

Written Assignment/Presentation/Project / Term Papers/Seminar: 10 Marks

Class performance/Participation: 5 Marks


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Course Pre-requisites:

- No pre-requisite required

Suggested equivalent online courses: Aptech Learning Center, Meerut as PCE (Pinnacle Career Enterprises)

Any remarks/ suggestions: Teaching mode / Study Material will be available in English Language Only.

Notes:

- Number of units in Theory/Practical may vary as per need
- Total credits/semester-3 (it can be more credits, but students will get only 3credit/ semester or 6credits/ year)
- Credits for Theory =01 (Teaching Hours = 15)
- Credits for Internship/OJT/Training/Practical = 02 (Training Hours = 60)

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Aptech Learning Center & Aptech Aviation Academy- R.G.(P.G.) Computer Centre
Skill Development Course

Title of course- Web Designing (V0001097)

Syllabus

Paper Title: Web Designing Concepts (Theory) and HTML, CSS, JavaScript (Practical)	
Nodal Department of HEI to run course	Department of Vocational Studies
Broad Area/Sector-	IT
Sub Sector-	Web Designing & Publishing
Nature of course - Independent / Progressive	Independent
Name of suggestive Sector Skill Council	IT SECTOR SKILL
Expected fees of the course -Free/Paid	As Mutually Decided by College & PCE (Aptech)
Stipend to student expected from industry	NA
Number of Seats-.....	As suggested by college
Course Code.....	Credits- 03 (1 Theory, 2 Practical)
Max Marks..... Minimum Marks.....	
Name of proposed skill Partner (Please specify, Name of industry, company etc for Practical /training/ internship/OJT	Aptech Learning Center (Authorized Meerut Center as PCE)
Job prospects-Expected Fields of Occupation where student will be able to get job after completing this course in (Please specify name/type of industry, company etc.)	Student will be able to get job of the Website Designing or to become a website developer

Syllabus

Unit	Topics	General/Skill component	Theory/ Practical/ OJT/ Internship/ Training	No of theory hours (Total-15 Hours=1 credit)	No of Practical Hours (Total-60 Hours=2 credits)
I	Web Design Principles, Basics in Web Design	Skill	Theory	3	
II	Introduction to HTML, Elements of HTML, Creating Web Pages using Hypertext Markup Language (HTML)	Skill	Theory / Practical	4	20
III	Introduction to Cascading Style Sheets, CSS Syntax, Styling Backgrounds	Skill	Theory / Practical	4	20
IV	Introduction to Java Script, Implementing Program Flow using JavaScript (JS)	Skill	Theory / Practical	4	20

Suggested Readings: As suggested by college or University.

Suggested Digital platforms/ web links for reading- www.aptechmeerut.com
www.aptechlearning.com www.aptechaviationacademy.com

Suggested OJT/ Internship/ Training/ Skill partner – Aptech Learning Center, Meerut

Suggested Continuous Evaluation Methods: Total Marks: 25, House Examination/Test: 10 Marks

Written Assignment/Presentation/Project / Term Papers/Seminar: 10 Marks

Class performance/Participation: 5 Marks

Course Pre-requisites:

- Intermediate in any stream

Suggested equivalent online courses: Aptech Learning Center, Meerut

Any remarks/ suggestions: Teaching mode / Study Material will be available in English Language Only.

Notes:

- Number of units in Theory/Practical may vary as per need
- Total credits/semester-3 (it can be more credits, but students will get only 3credit/ semester or 6credits/ year
- Credits for Theory =01 (Teaching Hours = 15)
- Credits for Internship/OJT/Training/Practical = 02 (Training Hours = 60)

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Aptech Learning Center & Aptech Aviation Academy- R.G.(P.G.) Computer Centre
Skill Development Course

Title of course- Basic Certificate in MIS (V0001100)

Syllabus

Paper Title: Management Information Systems (Theory) and MS-Office (Practical)	
Nodal Department of HEI to run course	Department of Vocational studies
Broad Area/Sector-	IT
Sub Sector-	Computer Basic/ Data Entry Operator
Nature of course - Independent / Progressive	Independent
Name of suggestive Sector Skill Council	IT SECTOR SKILL
Aliened NSQF level	
Expected fees of the course -Free/Paid	As Mutually Decided by College & PCE (Aptech)
Stipend to student expected from industry	NA
Number of Seats-.....	As suggested by college
Course Code	Credits- 03 (1 Theory, 2 Practical)
Max Marks..... Minimum Marks.....	
Name of proposed skill Partner (Please specify, Name of industry, companyetc for Practical /training/ internship/OJT	Aptech Learning Center (Authorized Meerut Center as PCE)
Job prospects-Expected Fields of Occupation where student will be able to get job after completing this course in (Please specify name/type of industry, company etc.)	Student will be able to get job of Typing, ComputerOffice Work, MS-Office (Word, Excel, PowerPoint), Internet Surfing, Email

Syllabus

Unit	Topics	General/ Skill component	Theory/ Practical/ OJT/ Internship/ Training	No of theory hours (Total-15 Hours=1 credit)	No of Practical Hours (Total-60 Hours=2 credits)
I	Introduction to Component of Computer System, Computer Memory, CPU, Keyboard, Mouse, Other Input / Output Device, Typing (Hindi/English).	Skill	Theory	1	
II	Operating Computer using Windows, Using Mouse, viewing of file, folder and directories, creating and renaming the file and folders.	Skill	Theory/ Practical	2	5
III	Word processing basics, opening and closing of documents, text creation and manipulation Formatting of text, Table, Spell Check, printing of word document	Skill	Theory / Practical	3	15
IV	Basics of Spreadsheet, Manipulation of Cell, Formula and functions, editing of spread sheet, printing of spread sheet	Skill	Theory / Practical	3	15
V	Create presentations, add text, images, art, and videos, select a professional design, transitions, animations, and motion.	Skill	Theory / Practical	3	15
VI	Introduction of Internet, WWW, computer network, Web Browser, Safe Browsing, Understanding URL.	Skill	Theory/ Practical	2	5
VII	Basic of Electronic Mail, Getting and Email Account, Sending and Receiving Mails.	Skill	Theory / Practical	1	5

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Suggested Readings: As suggested by college or University.

Suggested Digital platforms/ web links for reading- www.aptechmeerut.com
www.aptechlearning.com www.aptechaviationacademy.com

Suggested OJT/ Internship/ Training/ Skill partner – Aptech Learning Center, Meerut

Suggested Continuous Evaluation Methods: **Total Marks: 25, House Examination/Test: 10 Marks**

Written Assignment/Presentation/Project / Term Papers/Seminar: 10 Marks

Class performance/Participation: 5 Marks

Course Pre-requisites:

- Intermediate in any stream

Suggested equivalent online courses: Aptech Learning Center, Meerut

Any remarks/ suggestions: Teaching mode / Study Material will be available in English Language Only.

Notes:

- Number of units in Theory/Practical may vary as per need
- Total credits/semester-3 (it can be more credits, but students will get only 3credit/ semester or 6credits/ year)
- Credits for Theory =01 (Teaching Hours = 15)
- Credits for Internship/OJT/Training/Practical = 02 (Training Hours = 60)

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Aptech Learning Center & Aptech Aviation Academy- R.G.(P.G.) Computer Centre
Skill Development Course

Title of course- Advance Excel (V0001104)

Syllabus

Nodal Department of HEI to run course	Department of Vocational Studies
Broad Area/ Sector-	IT
Sub Sector-	Accounts / MIS
Nature of course – Independent/ Progressive	Independent
Name of suggestive Sector Skill Council	NSDC
Expected fees of the course – Fee/Paid	As Mutually Decided by College & PCE (Aptech)
Stipend to student expected from industry	NA
Number of Seats -	
Course Code -	Credits- 03 (1 Theory, 2 Practical)
Max Marks-100..... Minimum Marks.....	
Name of proposed skill Partner (Please specify, Name of industry, company etc.)for Practical/ training/ internship/ OJT	Aptech Learning Center (Authorized Meerut Center as PCE)
Job prospects- Expected Fields of Occupation where the student will be able to get job after completing this course in (Please specify, Name of industry, company etc.)	Students will be able to get jobs in MIS / Accounts

Syllabus

Unit	Topics	General/ Skill component	Theory/ practical/ OJT/ Internship/ Training	No. of theoryhours (Total-15 hours = 1 credit)	No of skill Hours (Total-60 Hours=2 credit)
I	Basics of spreadsheet and manipulation of cell Editing of spreadsheet, Absolute and relative cells	Skill	Theory & Practical	2 hours	10 hours
II	Working with Functions / Formulae, Date and time functions, Financial functions	Skill	Theory & Practical	4 hours	25 hours
III	Sorting and Filtering Data, Data Validation, Group and Ungroup, Review tab	Skill	Theory & Practical	3 hours	10 hours
IV	Create Pivot tables, Create Pivot charts, Printing of Spreadsheet	Skill	Theory & Practical	3 hours	10 hours
V	Record a Macro, Run a Macro	Skill	Theory & Practical	3 hours	5 hours

Suggested Reading :

Suggested Digital Platforms/web links for reading-

- <https://eskillindia.org>
- <https://nsdcindia.org>

Suggested OJT/Internship/Training/Skill partner – PCE (Aptech Learning Center, Meerut)

Suggested Continuous Evaluation Methods: Internal Examination & External Examination

Course Pre-requisites:

- This course is recommended to students having any stream in graduation

Suggested equivalent online courses:

Any remarks/ suggestions:

- The authority to conduct and evaluate the external examination of the skill development course may be given either to the skill partner or the college itself.

Notes:

- Number of units in Theory/ Practical may vary as per need
- Total credits/ semester-3 (it can be more credits, but students will get only 3 credits/ semester or 6 credits/ year)
- Credits for Internship/OJT/ Training/Practical=02 (Training Hours = 60)

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(B.A, BSc, BCom) UG Iyr II semester
Format for syllabus development of
Skill development course

Title of course	Applied Clinical Psychology V0001085
Nodal Department of HEI to run course	Clinical Psychology
Broad Area/Sector-	Stress Management
Sub Sector-	Stress and coping
Nature of course - Independent / Progressive	Independent
Name of suggestive Sector Skill Council	Stress Management
Aliened NSQF level	
Expected fees of the course -Free/Paid	-
Stipend to student expected from industry	-
Number of Seats	30
Course Code-.....	V0001085
Max Marks...100..... Minimum Marks 40	Credits- 03 (1 Theory, 2 Practical) 100/ 40
Name of proposed skill Partner (Please specify, Name of industry, company etc for Practical /training/ internship/OJT	Rural Development and Self Employment Training Institute, G.B.Nagar and, Ghaziabad
Job prospects-Expected Fields of Occupation where student will be able to get job after completing this course in (Please specify name/type of industry, company etc.)	The course will provide opportunity to the candidates to work with local/regional hospitals, institutions, Social services and work with Ngo's as a counselor. Skilled candidates can either work from home or they can establish their own Ngo, counseling center and do many job opportunities in this area.

Syllabus

Unit	Topics	General/ Skill compon ent	Theory/ Practical/ OJT/ Internship/ Training	No of theory hours (Total- 15Hours=1 credit)	No of skill Hours (Total-60 Hours=2 credits)
I	Definition and nature of stress; Concept of stress; Types of Stressors- Internal & External; Physical, Psychological, environmental and Social.			4	-
II	Emotional response, physiological & behavioral responses; Abrupt and Violent behavior; Anger & Rage Relaxation Techniques and biofeedback			2	6
III	Learning to manage stress effectively : Methods - yoga, meditation, Vipassana, relaxation techniques.			3	10
IV	Positive & Social Skills: Learning Positive behaviours and Attitudes- Altruism, Gratitude, helping behavior, caring and sharing etc. Training of Social skills to resolve social problems			2	14
V	Coping: Concept of coping: Nature, Meaning, Definition of Coping;			4	-
VI	Project (Hypertension, migraine, substance abuse, child abuse)			-	30

Suggested Readings:

Neiten, W. & Lloyd, M.A (2007). Psychology applied to Modern life. Thomson Detmar Learning.

Barrett.J.E. (1979) ---Stress and Mental Disorder, American Psychopathological Association Series, New York :
Ryan Press, Section A-6.

Braumstein, J.J. and Toister, R.P (1981)----- Medical Applications of Behaviour Science, Chicago:Year Books
Medical publishers Inc. Section A. I : C.2 and C.3.

Dohrenwend B.S. and Dohrenwend, B.P. (1974) --- Stress life events : their nature and effect, Newyork, Johan
willy and sons.

UG I yr. II semester (BA, BSc, BCom)

Format for syllabus development of Skill development course

Code: V0001088

NATUROPATHY

Title of course	YOGIC SCIENCE
Nodal Department of H/EI to run course	Self Employed, Hospitals, Wellness center, Teachings
Broad Area Sector-	Colleges, Naturopathy Centres
Sub Sector-	Independent
Nature of course - Independent / Progressive	Guidance and counselling
Name of suggestive Sector Skill Council	
Aliened NSQF level	
Expected fees of the course Free/Paid	- ₹500/-
Stipend to student expected from industry	-
Number of Seats	30
Course Code-	Credits- 03 (1 Theory, 2 Practical)
Duration	15-19 weeks(75)
Theory	15hrs
Practical	60hrs
Max Marks...100..... Minimum Marks 40	100/ 40
Name of proposed skill Partner (Please specify, Name of industry, company etc for Practical training/ internship/OJT	
Job prospects-Expected Fields of Occupation where student will be able to get job after completing this course in (Please specify name/type of industry, company etc)	The course will provide opportunity to the candidates to work with local/regional hospitals, institutions, Social services and work with Ngo's as a counselor. Skilled candidates can either work from home or they can establish their own Ngo, counseling center and do many job opportunities in this area.

Syllabus

Unit	Topics	General/ Skill component	Theory/ Practical OJT/ Internship/ Training	No of theory hours (Total- 15Hours=1 credit)	No of skill Hours (Total-60 Hours=2 credits)
I	Introduction of Naturopathy History, Principle, Anatomy & Importance.			3	-
II	Five Elements Hydrotherapy: Characters & Importance of water, Different types of Bath, Jal ki pattyan, Full Body Wrap, Anaema			3	20
III	Mud Therapy: Importance of mud, different methods & pattyan of mud.			3	20
IV	Massage: definition, history, Methods of massage			3	10

naturopathy in different diseases

Readings

- PRAKRITIK AYURVEDGYAN DE RAKESH JINDAL

Suggested digital platform and web links:

<https://mos.ac.in/online-course-material/vocational-courses/diploma-in-naturopathy-and-yogic-science.aspx>

Suggested Continuous Evaluation Methods: External Internals, Test, Quiz, Presentation and Practical

Course Pre-requisites: • No pre-requisite required, open to all •

To study this course, a student must have the subject N.A. in class/12th/ certificate/diploma •

If progressive, to study this course a student must have passed previous courses of this series.


Notes: •

Number of units in Theory/Practical may vary as per need •

Total credits semester-3 (it can be more credits, but students will get only 3 credit/ semester or 6 credits/ year • Credits

for Theory - 01 (Teaching Hours - 15) •

Credits for Internship/OT/Training Practical - 02 (Training Hours - 60)


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Co-ordinator
R.G.P.G. College, Meerut

UG Iyr. II Semester (BA, BSc, BCom)
Format for syllabus development of
Skill development course

Title of course	Advanced Stitching Skills V0001107
Nodal Department of HEI to run course	Home science
Broad Area/Sector-	Clothing and Textiles
Sub Sector-	Apparel Construction
Nature of course - Independent / Progressive	Progressive
Name of suggestive Sector Skill Council	
Aliened NSQF level	
Expected fees of the course –Free/Paid	As per the collaboration of college and singer pvt. limited
Stipend to student expected from industry	-
Number of Seats	As suggested
Course Code-.....	V0001107
Max Marks...100..... Minimum Marks 40	Credits- 03 (1 Theory, 2 Practical) 100/ 40
Name of proposed skill Partner (Please specify, Name of industry, company etc for Practical /training/ internship/OJT	Singer Pvt. limited
Job prospects-Expected Fields of Occupation where student will be able to get job after completing this course in (Please specify name/type of industry, company etc.)	The course will provide advance knowledge in various areas of stitching and will provide opportunity to the candidates to work with boutiques, stitchery centres, industries, fashion houses etc. Skilled candidates can run their own boutiques and have many job opportunities in this area.

Syllabus

Unit	Topics	General/ Skill compon ent	Theory/ Practical / OJT/ Internship / Training	No of theory hours (Total- 15Hours=1 credit)	No of skill Hours (Total-60 Hours=2 credits)
I	Introduction to different types of sewing machine 1- Fashion Maker and Industrial machine • Different parts of machine and their functions • Types and selection of needles • Proper maintenance and oiling • Sewing defects 2- Safety precautions			3	10
II	Introduction to Fashion Design • Basics of Fashion Design • History of Fashion • Terminologies and Fashion life cycle • Latest trends in Fashion Design • Introduction to the Fashion Industry			3	10
III	Principles of Design • Elements of arts reference of dress designing • Colour-importance,			3	10

	classification <ul style="list-style-type: none"> • Colour wheel • Dimensions of colour • Colour schemes 				
IV	Drafting / Pattern making <ul style="list-style-type: none"> • A Line frock • Circular skirt • Plain Top • Designer sleeves 			2	10
V	Advanced construction skills <ul style="list-style-type: none"> • Princess panel • Empire line • Ruffles • Designer yoke • Variations in necklines • Dart manipulation 			2	15
VI	Garment Construction <ul style="list-style-type: none"> • Designer blouse • Stylish kurti • Stylish lower • Skirt with Top • Partywear Gown 			2	20

Suggested Readings:

- Nisha and Ruchi (2019). Fashion Design and Technology. Technical Publishers. Delhi.
- Bhihe, R.B. and Bakshi, A. S. (1963). Usha Tailoring Guide: A standard text- book of sewing for sewing for Usha Tailoring and Embroidery School.
- Hollen and Saddler: Introduction to Textile
- Cutting Tailoring And Dress Making: National Open School, B-31 – B Kailash Colony, New Delhi- 1100048.
- Khanuja, Reena (2018) grah Vyavastha avam Grah Sajja. Agrawal Publications, Agra ISBN:978-93-8112496-3
- R Bhatia & C Arora (1999), Introduction To Clothing And Textile, Printed by Macho Printery , Raopura, Baroda.