



दिल्ली कॉलेज ऑफ आर्ट्स एण्ड कॉमर्स

**DELHI COLLEGE OF ARTS & COMMERCE**

(दिल्ली विश्वविद्यालय)

(University of Delhi)

नेताजी नगर, नई दिल्ली - ११००२३

Netaji Nagar, New Delhi - 110023

## MINUTES

A meeting of Internal Quality Assurance Cell (IQAC) was held on 05<sup>th</sup> September, 2016 at 11:00 a.m. in the office of the Principal.

1. Mapping and analysis of the profile of the students admitted in the College for academic session 2016-2017 was done by the Cell. The state wise mapping was also observed. (Annexure-1 a,1b)
2. The Cell studied the feedback forms submitted by students and parents/guardians at the time of admission. (Annexure-2)
3. Keeping in mind the preferences of the admission seekers, as observed during discussion at admission time, and in keeping with the job market demands, the Cell suggested that the combinations of Discipline papers offered by the College for BA Prog. admissions should undergo a revision.
4. The IQAC members took round of the college and suggested the following in view of the facilities to be provided to the different stakeholders in the college:-
  - i. Renovation and redesigning of Seminar Room- It was suggested by the Committee members that it is a pre-requisite for any college to have a modest and good Seminar Room and therefore the present hall/room allocated for the purpose be renovated and redesigned with new comfortable chairs along with the required tables, facility of projectors etc. be provided.
  - ii. Separate rooms for each Department - There are three rooms of small and middle sized behind the space of the new building. It was pointed out by the members that these rooms be renovated and additional five rooms, out of which one should be of bigger size to accommodate the bigger department, be constructed so that separate rooms could be provided to the departments.
  - iii. Space/Room for Gymnasium and Garden & Ground maintenance- It was also suggested to construct two rooms near the ground, behind the canteen, so that Gym could be made operational for the benefits of the students and one room for keeping the items required to maintain the ground and garden.
  - iv. Proposal for Library: (Proposals are annexed)
    - a. Permission to install and cover the corridors with UPVC windows.
    - b. Permission for installation of 8 air-conditioners (Voltas 5 Nos.)
    - c. Permission for furniture in different sections of the Library
    - d. Permission for Photostate Machine and UPS with wooden trolley and stabilizer



दिल्ली कॉलेज ऑफ आर्ट्स एण्ड कॉमर्स  
**DELHI COLLEGE OF ARTS & COMMERCE**  
(दिल्ली विश्वविद्यालय)  
(University of Delhi)

नेताजी नगर, नई दिल्ली - ११००२३  
Netaji Nagar, New Delhi - 110023

- e. Permission to facilitate upgraded version (Latest) with Web- OPAC Service for Library Software- NETTLIB/LIBWARE
- f. Permission for Computer System in different sections of the Library.

The meeting ended with a decision to forward the minutes of this meeting to the Competent Authority and thus request to get the above work done.

**S.K. Pandey**  
Convenor- NAAC Committee

**Dr. Rajiv Chopra**  
OSD-Principal and Chairperson-IQAC